

Town of Franklin Council
Agenda
July 6, 2026
6:00 p.m.

1. **Call to Order-** Mayor Stacy Guffey
2. **Pledge of Allegiance** – Vice Mayor Mike Lewis
3. **Adoption of the July 6, 2026 Town Council Agenda** - Town Council
4. **Approval of the Consent Agenda for July 6, 2026** - Town Council
 - A.) Approval of Minutes:
 1. May 29, 2026 Special Called Meeting
 2. June 1, 2026 Regular Meeting
 - B.) Budget Amendments
5. **Recognition**
 - A.) Angela Green, Code Enforcement Officer, Certified Zoning Official – presented by Fire Chief/Town Planner Justin Setser and Assistant Town Manager/Finance Director Sarah Bishop
6. **Presentation**
 - A.) Art Fest 2026 and Plein Aire Festival – Macon County Art Association at the Franklin Uptown Gallery
7. **Public Session**
8. **Items from Council**
 - A.) Resolution of the Town Council for the Town of Franklin to Appoint the Town Tax Collector – Mayor Stacy Guffey
 - B.) Resolution of the Town of Franklin Establishing Required Attendance Policy for Appointed Boards, Authorities, Commissions and Committees – Mayor Stacy Guffey
 - C.) Appointment of Councilman Jeff Berry as a Co-Liaison to the Franklin ABC Board – Mayor Stacy Guffey
9. **Call for Public Hearing**
 - A.) Call for Public Hearing on Monday, August 3, 2026 at 6:05 p.m. or as closely thereafter to gain public input on Rezoning of 13.66 acres at 85 Maple Street from Commercial C-2 to Commercial C-2 Conditional Zoning – Fire Chief/Town Planner Justin Setser

10. Public Hearing

- A.) Public Hearing on Monday, July 6, 2026 at 6:05 p.m. or as closely thereafter to gain public input related to an Ordinance Establishing a Temporary Moratorium on New Data Center Development within the Town of Franklin's Planning Jurisdiction – Town Attorney John Henning, Jr.

11. New Business

- A.) Request Approval of Memorandum of Understanding and Funding Request between Main Street Franklin, Inc. and the Town of Franklin – Assistant Town Manager/Finance Director Sarah Bishop
- B.) Request Approval of Economic Development Incentive Grants for Franklin Machine Company - Assistant Town Manager/Finance Director Sarah Bishop
- C.) Request Approval of Renewal of Debt Book for GASB recording/reporting five (5) year contract – Assistant Town Manager/Finance Director Sarah Bishop
- D.) Request Waiver of Availability Fees and Ongoing Usage Fees for Southwestern Community College Burn Building Project – Town Manager Amie Owens
- E.) Request additional extension of payment for demolition of non-compliant structure – Town Manager Amie Owens and Town Attorney John Henning, Jr.
- F.) Request appointment of member to the Franklin Fire Fighters Relief Fund Board – Fire Chief Justin Setser
- G.) Request appointment of members via ballot for the Franklin Tourism Development Authority (three vacancies) and the Franklin ABC Board (one vacancy) – Town Council

12. Departmental Updates

- A.) Finance – Assistant Town Manager/Finance Director Sarah Bishop
- B.) Planning/IT/Facilities – Fire Chief /Town Planner Justin Setser
- C.) Police Department – Chief Devin Holland

13. Announcements

- A.) Next Town Council Meeting is Monday, August 3, 2026
- B.) Special Called Meeting – Joint Meeting with ABC Board – Tuesday, July 14 at 8:00 a.m. in the Town Hall Board Room – notice will be posted
- C.) Pickin' on the Square – July 11 and July 25, 2026 – 6:00 p.m. on the Gazebo Square

14. Adjourn



Agenda Item – Town Council

Meeting Date: July 6, 2026

Agenda Item #: 4-A 1 - 2

Department/Agency: Town Council

Subject Matter: Approval of Minutes

Department Head's Comments/Recommendation: N/A

Town Manager's Comments/Recommendation: N/A

Request review and approval of the May 29, 2026 Special Called Meeting Minutes and the June 1, 2026 Regular Meeting Minutes.

Suggested Motion: If favorable – approve the minutes as presented.

Attachments: Yes X No

Action Taken: _____

**MINUTES OF THE TOWN OF FRANKLIN TOWN COUNCIL
SPECIAL CALLED MEETING
MAIN STREET TRANSFORMATION UPDATE
MAY 29, 2026**

THE FRANKLIN TOWN COUNCIL held a special called meeting on Friday, May, 29, 2026, at 8:30 a.m. in the Twenty-Eight Main Events, 28 East Main Street Franklin, NC.

1. CALL TO ORDER

Mayor Stacy Guffey called the meeting to order at 8:30 a.m. with the following members present: Vice Mayor Mike Lewis, Council Members Joe Collins, Rita Salain, Robbie Tompa and Jeff Berry.

Council Member Travis Higdon was absent.

Council Member Rita Salain made a motion, seconded by Council Member Robbie Tompa to excuse Council Member Travis Higdon from the May 29, 2026 meeting. The motion carried unanimously. Vote: 5-0.

2. MCADAMS AND TOOLE DESIGN MAIN STREET TRANSFORMATION WORKSHOP UPDATE

Kristy Carter, McAdams, explained that the consulting team had been moving quickly through the project and had not had sufficient opportunity to engage directly with all Town Council members. The session was structured to first allow Council members to share their perspectives around the table, then transition to reviewing work displayed around the room. She invited Council members to share their priorities and vision for the Main Street transformation.

Council Member Jeff Berry identified pedestrian safety as his top concern, citing the difficulty of crossing from one side of the street to the other and the ongoing challenge of speeding traffic, noting that some measures were already in place to address it. He also emphasized ease of access for the general public.

Council Member Robbie Tompa expressed strong interest in reviving second-story residential living downtown, connecting it to the Town's housing crisis and the potential for building owners to invest in their own properties. He noted the walkability of areas like Clayton, GA, noting the appeal of knowing where to park, what shops to expect, and having a welcoming space for families. He also noted the need for traffic control and an inviting space for families.

Council Member Rita Salain emphasized the importance of accessibility for the senior population, and she also noted that parking was a significant concern. She expressed a desire for a clean, attractive downtown and echoed Councilman Tompa's support for upper-floor residential uses. She noted that long-term parking by individuals who are not patronizing businesses was a problem that needed to be addressed.

Mayor Guffey remarked on the surprisingly strong turnout and positive energy at the previous evening's public open house, noting that attendees brought their own plans and ideas. Town Manager Amie Owens added that even vacationers who happened to see signage participated. Kristy Carter also noted that many participants expressed gratitude for being included in an open process.

Trade-Off Discussion

Ms. Carter introduced a second discussion item focused on trade-offs. She asked Council Members to identify what they would be willing to give up to achieve their stated vision.

Mayor Guffey offered to give up a travel lane in exchange for wider sidewalks and outdoor dining space.

Vice Mayor Lewis asked about the cell phone mobility data that was previously discussed during day one of the workshop. Sarah Johnson, Toole Design, explained that the data—aggregated from cell phone trips—showed that a significant share of vehicles traveling through Main Street were through-traffic, with trips originating and ending well outside the downtown core. She noted that some through-traffic may be attributable to GPS routing, limited river crossings, or personal preference, but that the data clearly indicated a meaningful portion of Main Street traffic had no intent to stop downtown.

Council Member Salain stated she would be willing to give up free parking, and noted she had long advocated for converting Main Street back to two-way traffic. Council Member Tompa expressed willingness to give up a travel lane in favor of wider sidewalks, citing personal experience navigating the existing sidewalks with a stroller. Council Member Berry agreed with reducing to one lane of traffic, stating it would improve sidewalk width, pedestrian and senior safety, traffic calming, and allow for the addition of street trees.

Workshop Findings and Design Work

Kristy Carter and Sarah Johnson walked the Council Members through materials displayed around the room, summarizing themes gathered over the previous day's public engagement sessions.

Theresa Buckwalter, McAdams, presented conceptual framework work at multiple scales. At the gateway scale, she described exploring non-vehicular connections, particularly for cyclists, e-bike users, and Appalachian Trail thru-hikers, linking the greenway, the Cherokee mound cultural gateway, the new Sunnyside Park, and the downtown core via Lotla Street. She identified the corner of Lotla and Main as a potential "town square" focal point. At the core scale, she highlighted existing green space near Town Hall, the significance of county-owned corner properties, and the importance of engaging the county as a partner. She also described an emerging framework for a cultural and historic trail experience embedded in the built environment, referencing women's history markers as one example. The framework also addressed the potential for expanding the active downtown footprint east and west, improving alley connectivity from rear parking areas to Main Street storefronts, and accommodating outdoor retail and dining.

Sarah Johnson presented a series of cross-sectional street design options, all of which featured parallel parking rather than the existing angled parking. She explained that a crash analysis from NCDOT showed the majority of Main Street collisions were related to vehicles backing out of angled spaces or large trucks blocking travel lanes. NCDOT policy now favors parallel parking, and converting to parallel parking would also reclaim two to three feet of roadway width. Johnson noted that existing sidewalks range from approximately seven to eight and a half feet, narrowing to as little as four feet in some locations, with benches, sandwich boards, and other street furniture further reducing usable walking space.

The design options presented included: a balanced section with parallel parking on both sides, providing approximately eight and a half feet of pedestrian space and six feet of amenity zone on each side; options with parking on one side only, freeing up space on the north side for a wider sidewalk of ten to twelve feet with additional landscape buffer to address the grade change; and a south-side option with staggered trees creating a plaza effect. Ms. Johnson noted that a one-lane option was still being developed, and that while it would yield the most pedestrian space, it raises questions about emergency vehicle access, traffic flow, and NCDOT acceptability for a state-maintained road.

Ms. Carter was candid that there is no known precedent for NCDOT approving a one-lane configuration on a state road, calling it "a hard fight," while acknowledging it was not off the table. She noted that the business community, based on what was heard during the workshops, would likely prefer a two-way conversion over a one-lane configuration, as two-way streets are generally better for business than one-way streets.

Ian Lockwood, Toole Design, presented a concept for a flush, curbless street design. He reframed the discussion around two core principles: flexibility and access. He noted that the existing one-way configuration was a product of 1970s traffic engineering designed to move vehicles through town quickly, not to support commerce or place-making. A two-way, curbless street would restore access from both directions, eliminate the need for curb cuts and ramps for accessibility would allow the flex zone (currently occupied by angled parking) to serve as a loading zone in the morning, standard parking during the day, and outdoor dining in the evening, simply by rolling out planters. He emphasized that this model removes the need to make permanent decisions about parking versus dining, allowing the street to adapt to market conditions, business mix, and time of day. Mr. Lockwood also presented a concept for a unified square integrating the Town's four small existing squares, suggesting the coherent space would have value greater than the sum of its parts. He proposed a roundabout to reduce queuing and signal infrastructure that would otherwise displace parking. He noted that the 20-foot paving area in the flush street concept was only marginally wider than what a one-lane street would require for emergency clearance.

Discussion of Next Steps and NCDOT Strategy

Mayor Guffey asked whether there were examples of NCDOT converting a two-lane one-way road to two-way operations, and whether a two-way Main Street would necessitate parallel changes to Palmer Street. Kristy Carter confirmed that the next formal NCDOT checkpoint is in June, and that the team would use the workshop outcomes to develop a concept to bring to that meeting. She acknowledged that a full one-way to two-way conversion involves signal changes, circulation modeling around the river crossings, and Palmer Street, making it a longer-term infrastructure project requiring dedicated funding and study.

Council Member Salain noted that NCDOT's engagement and openness to these ideas represented a significant achievement, and that bringing them along through data and analysis would be the key to advancing more substantive changes.

Vice Mayor Lewis asked whether converting to two-way traffic might discourage some of the heavy through-traffic currently using Main Street as a throughway, suggesting that a narrower effective corridor might redirect large vehicles. Kristy Carter agreed that signal timing and Palmer Street improvements could be used as traffic engineering tools to direct through-traffic away from Main Street while preserving the network for local access.

Kristy Carter concluded the discussion by framing the project as a set of levers, some involving significant cost, some politically difficult, and some requiring sustained effort with NCDOT, but noted that short-term wins could and should be pursued in parallel with the longer-term vision. She reminded the Council Members that formal decisions would be required and encouraged members to remain for the afternoon pin-up session, at which the full public would be invited to review refined concepts.

3. ADJOURN

Vice Mayor Mike Lewis made a motion, seconded by Council Member Jeff Berry to adjourn the meeting at 9:31 a.m. The motion carried unanimously. Vote: 5-0.

Stacy J. Guffey, Vice Mayor

Nicole Bradley, Town Clerk

**MINUTES OF THE TOWN OF FRANKLIN TOWN COUNCIL
REGULAR MEETING
JUNE 1, 2026**

THE FRANKLIN TOWN COUNCIL held a regular meeting on Monday, June 1, 2026, at 6:00 p.m. in the Town Hall Board Room located at 95 East Main Street Franklin, NC.

1. CALL TO ORDER

Mayor Stacy Guffey called the meeting to order at 6:00 p.m. with the following members present – Vice Mayor Mike Lewis and Council Members: Travis Higdon, Rita Salain, Robbie Tompa, and Jeff Berry.

Vice Mayor Mike Lewis made a motion, seconded by Council Member Robbie Tompa to excuse Council Member Joe Collins from the June 1, 2026 meeting. The motion carried unanimously. Vote: 5 – 0.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Mayor Mike Lewis.

3. ADOPTION OF THE JUNE 1, 2026 TOWN COUNCIL AGENDA

Council Member Rita Salain made a motion, seconded by Council Member Travis Higdon to approve the Town Council Agenda for June 1, 2026 as presented. The motion carried unanimously. Vote: 5 – 0.

4. APPROVAL OF THE CONSENT AGENDA FOR JUNE 1, 2026

- A.) Approval of the Minutes
 - 1. May 4, 2026 Regular Meeting Minutes
 - 2. May 18, 2026 Special Called Meeting Minutes
- B.) Budget Amendment
- C.) Tax Releases

Vice Mayor Mike Lewis made a motion, seconded by Council Member Rita Salain to approve the consent agenda for June 1, 2026 meeting, as presented. The motion carried unanimously. Vote: 5 – 0.

5. RECOGNITION

- A.) New Fire Chief Justin Setser recognition by Town Manager Amie Owens

Town Manager Amie Owens formally recognized Justin Setser upon his appointment as Fire Chief. She noted that Setser is a third-generation firefighter who has served with Franklin Fire and Rescue throughout his entire 24-year career, rising from volunteer firefighter to fire captain (2012–2021), then to assistant chief (2021–February 2026), before being named Interim Fire Chief. Town Manager Owens highlighted his extensive certifications, his completion of the Rural Economic Development Institute (REDI) program, municipal and county administration coursework, and his service as Interim Town Manager in 2021.

Following the remarks, Chief Setser was pinned with his Chief's badge by his daughter, Andi, and was joined by members of his family and the fire department.

6. PUBLIC SESSION

No one signed up to speak for public session.

7. ITEMS FROM COUNCIL

- A.) Resolution Encouraging Collaborative Engagement Regarding Healthcare Services in Western North Carolina – Council Member Travis Higdon

Council Member Rita Salain made a motion, seconded by Council Member Jeff Berry to adopt the Resolution Encouraging Collaborative Engagement Regarding Healthcare Services in Western North Carolina, as presented. The motion carried unanimously. Vote: 5 – 0.

- B.) Resolution Recognizing the 25th Anniversary of the Roadless Area Conservation Rule- Mayor Stacy Guffey

Vice Mayor Mike Lewis made a motion, seconded by Council Member Rita Salain to adopt the Resolution Recognizing the 25th Anniversary of the Roadless Area Conservation Rule, as presented. The motion carried unanimously. Vote: 5 – 0.

- C.) Additional Items from Town Council

Vice Mayor Mike Lewis and Council Member Robbie Tompa both thanked the public for attending the Main Street Transformation Workshop. Vice Mayor Lewis noted that over 125 individuals signed in at the workshop.

8. CALLS FOR PUBLIC HEARING

- A.) Call for Public Hearing on Monday, July 6, 2026 at 6:05 p.m. or as closely thereafter to gain public input related to an Ordinance Establishing a Temporary Moratorium on New Data Center Development within the Town of Franklin's Planning Jurisdiction – Town Attorney John Henning, Jr.

Town Attorney John Henning, Jr. presented the item, noting that moratoriums on data center development have been proliferating across North Carolina and the nation, and expressing concern that municipalities without such protections could become targets for this type of development. He explained that the moratorium would be for a one-year period and is required by statute to identify specific issues to be studied, the steps to be taken, and the rationale for the time needed. He noted that the Town's Unified Development Ordinance (UDO) does not currently address data center land use directly, creating regulatory exposure.

Council Member Rita Salain raised the point that data center development could occur right up to the Town's ETJ boundary at the county level. Town Attorney Henning confirmed the moratorium would cover the town limits and ETJ, but not beyond. Vice Mayor Lewis noted that data centers can be significant consumers of water and power resources while generating very few jobs, and that a building of several thousand square feet might employ only three people.

Council Member Rita Salain made a motion, seconded by Council Member Jeff Berry to Call for a Public Hearing on Monday, July 6, 2026 at 6:05 p.m. or as closely thereafter to gain public input related to an Ordinance Establishing a Temporary Moratorium on New Data Center Development within the Town of Franklin’s Planning Jurisdiction, as presented. The motion carried unanimously. Vote: 5 – 0.

9. PUBLIC HEARINGS

- A.) Public Hearing on Monday, June 1, 2026 at 6:05 p.m. or as closely thereafter to gain public input related to a request for rezoning from Residential R-1 to Commercial C-2 for property PIN#65941443604, located at 503 Dowdle Mountain Road – Town Planner Justin Setser Town Planner

Town Planner Justin Setser presented the rezoning request from Tammy Nelson for approximately 13.66 acres at 503 Dowdle Mountain Road to be rezoned from R-1 to C-2. He noted that water and sewer service is not currently at the site but is accessible within a few hundred yards at the roundabout below, with gravity sewer being straightforward to connect and water requiring a pump uphill. The Planning Board reviewed the request on April 20th and recommended approval unanimously. Town Planners Setser noted this was the first rezoning to go through the new public comment procedure at the Planning Board level, and that one neighboring property owner to the south had appeared and raised concerns about future development impacts. Those concerns were addressed through discussion of buffering and screening requirements under the UDO, and the neighbor did not appear at the Town Council meeting.

Mayor Stacy Guffey opened the Public Hearing at 6:34 p.m.

Attorney Stuart Sloan appeared on behalf of applicant Tammy Nelson to answer any questions and indicated the staff report spoke for itself. No members of the public had signed up to speak.

Mayor Stacy Guffey closed the Public Hearing at 6:35 p.m.

Vice Mayor Lewis confirmed with Town Planner Setser that the neighboring property owner's concerns had been adequately addressed, and Town Attorney Henning commended the new pre-hearing notification process as demonstrably effective.

Council Member Robbie Tompa motion, seconded by Council Member Rita Salain to appoint approve the rezoning request from Residential R-1 to Commercial C-2 for property located at 503 Dowdle Mountain Road, as presented. The motion carried unanimously. Vote: 5-0.

- B.) Public Hearing on Monday, June 1, 2026 at 6:08 p.m. or as closely thereafter to gain public input related to a Development Agreement between the Town of Franklin and Duke Energy – Town Attorney John Henning, Jr.

Town Attorney John Henning, Jr. summarized the development agreement, which had been called for public hearing at the prior month's meeting. Under the agreement, the Town commits for a period of 15 years not to adopt regulatory changes to the Duke Energy parcel that would prevent currently permitted uses, and in exchange Duke Energy will grant the Town an easement along the

southern portion of the property to provide pedestrian access connecting to the existing Greenway. He noted additional coordination with Macon County and NCDOT would be needed to complete the full connection. Mayor Guffey provided background, noting that the greenway connection through this property had been part of original Greenway plans and is included in the Town's greenway access plan. He recognized Duke Energy representative Lisa Leatherman for her work in facilitating the easement.

Mayor Stacy Guffey opened the Public Hearing at 6:39 p.m.

No members of the public signed up to speak.

Mayor Stacy Guffey closed the Public Hearing at 6:39 p.m.

Council Member Rita Salain expressed appreciation for the work of Darian Caldwell and David Cockney, who were present, in bringing this agreement to fruition. Vice Mayor Mike Lewis thanked Duke Energy for being a "true community partner."

Vice Mayor Mike Lewis made a motion, seconded by Council Member Jeff Berry to approve the Development Agreement between the Town of Franklin and Duke Energy, as presented. The motion carried unanimously. Vote: 5 – 0.

- C.) Public Hearing on Monday, June 1, 2026 at 6:11 p.m. or as closely thereafter to allow for public input on the Fiscal year 2026-2027 Budget - Town Manager Amie Owens Town Manager Amie Owens presented an overview of the proposed FY 2026–2027 budget. Key highlights included:

General Fund: The budget is balanced utilizing a 33-cent tax rate per \$100 valuation at a 97% collection rate — the fourth consecutive year with no proposed tax increase. A fund balance appropriation of \$1,352,567 was utilized, the majority of which is designated for one-time capital improvement projects including paving, the Allman Drive boardwalk, and Main Street improvements. A new fleet management department is being established with Deputy Finance Director Alison Stamey as department head, funded from the general fund with cost reimbursement from other departments. The governing board line item increased to fund design and engineering for the Main Street Transformation Project and to support re-entry into the NC Main Street program within the next two to three years. Operationally, the budget increased only 5.6%, well below regional trends.

Water and Sewer Fund: A 5% rate increase is proposed due to escalating chemical costs, rising materials costs, and necessary infrastructure improvements. The fund balance draw from retained earnings was \$228,884 — significantly lower than the \$700,000–\$800,000 range seen over the prior four years. Projects include waterline improvements on Hillside Street, continuation of the Clearwell and High Service Pump Station project, and ongoing meter replacement (approximately 800 of 3,200 total meters replaced to date).

Fire Department Fund: The fire district tax remains at 7 cents per \$100 as set by Macon County. The budget required a \$75,000 draw from the fire department fund balance to balance its budget.

Personnel: A 2% cost-of-living adjustment and performance-based step increases are included for all employees. Two new positions are added: a fleet maintenance technician and a streets maintenance worker to support beautification and park maintenance. Finance Director Sarah Bishop is proposed for reclassification to Assistant Town Manager/Finance Director, reflecting her expanded responsibilities overseeing the Main Street program, and future town planner and code enforcement supervision.

Healthcare: The Town transitioned to the NC State Health Insurance Pool (NCHIP) following an initial renewal quote of 46.4% from the current broker. The change in brokers resulted in a 22% renewal rate, saving \$194,790 across all funds. Dental insurance increased 10%, approximately \$4,000.

Other notable items: A \$2 paper statement fee, a 5% late payment penalty, and a meter reinstallation fee were added to the fee schedule. An economic development line item of \$60,000 was included for town-offered incentives, and the town is studying the potential for a small business revolving loan fund.

Vice Mayor Lewis recognized that the 5% water and sewer rate increase is consistent with a capital improvement plan adopted in 2019 that projected such increases. He commended staff for delivering a budget with tangible, visible community investments and no tax increase, crediting the finance department and all employees for holding the line.

Mayor Stacy Guffey opened the Public Hearing at 6:56 p.m.

No members of the public signed up to speak.

Mayor Stacy Guffey closed the Public Hearing at 6:57 p.m.

Council Member Rita Salain made a motion, seconded by Vice Mayor Mike Lewis to approve the Fiscal Year 2026-2027 Budget, as presented. The motion carried unanimously. Vote: 5 – 0.

10. OLD BUSINESS

A.) Request from Developer to refund tap fees for cancellation of project - Town Attorney John Henning, Jr. and Town Manager Amie Owens

Town Attorney John Henning, Jr. provided a legal overview of the two types of fees at issue: tap fees, which cover the physical installation of service connections, and system development fees (formerly impact fees), which are charged to account for the downstream demands a new connection places on the water and sewer system. He noted that legally collected fees are generally not subject to refund absent an explicit policy allowing for it, and that most municipalities do not address refundability one way or the other. He advised that the Town's Chapter 52 (Water Ordinance) would be brought to ordinance review to add language clarifying that such fees are non-refundable going forward, while preserving case-by-case flexibility.

Town Manager Owens confirmed that no town funds had been expended on this project; no materials were ordered and nothing was installed in the ground. Additional Council discussion

centered on the dual considerations of not creating a windfall for the Town on fees where no services were rendered, while also not wanting to attach a perpetual credit to a property when the same service could cost many times more in the future. Vice Mayor Lewis noted that since no work had been performed and no impact to the water and sewer system had occurred, there was a reasonable basis for a refund. He also stated a preference for avoiding the complexity of attaching a perpetual tap fee credit to a property, given that materials and labor costs have increased dramatically.

Vice Mayor Mike Lewis made a motion, seconded by Council Member Rita Salain to approve the refund of the tap fees for property located off of Cunningham Road and to approve the corresponding budget amendment to move funds from the revenue account to the refund expense account, as presented. The motion carried unanimously. Vote: 5 – 0.

11. NEW BUSINESS

A.) Request Approval of Contract with Bridge Builders, LLC for Cartoogechaye Creek (Allman Drive) Boardwalk Project - Town Manager Amie Owens

Town Manager Amie Owens reported that at the prior meeting, Town Council approved a bid of \$207,800 from Bridge Builders, LLC for the Cartoogechaye Creek Boardwalk Project. The contract has since been developed and reviewed by Town Attorney Henning. The contract would carry an effective date of July 1, 2026, and the project is included as a capital item in the newly adopted budget.

Vice Mayor Mike Lewis made a motion, seconded by Council Member Travis Higdon to approve the contract with Backwoods Bridges LLC, DBA Bridge Builders, as presented. The motion carried unanimously. Vote: 5 – 0.

B.) Request Approval of Change Order #2 for Clearwell and High Service Pump Station Project – Davis- Bacon Compliance – Town Manager Amie Owens

Town Manager Amie Owens explained that following Town Council's prior approval of a contract amendment with Withers Ravenel for Davis-Bacon labor requirement compliance; all project subcontractors have now submitted their cost estimates for Davis-Bacon compliance and certified payroll reporting. The total amount of Change Order #2 is \$21,372 and will not add time to the project schedule. Town Manager Owens also reported that, following consultation with the Town's EPA representative, the project is not subject to a NEPA environmental review because the physical components of the project (valves, SCADA systems, engineering costs, etc.) exceeded \$2,000,000, exempting the project from that review and avoiding an estimated seven-month delay.

Council Member Robbie Tompa made a motion, seconded by Vice Mayor Mike Lewis to approve Change Order #2 for the Clearwell and High Service Pump Station, approve the corresponding budget amendment from Retained Earnings to cover the additional \$21,372, and to approve the amendment of the Capital Project Ordinance, as presented. The motion carried unanimously. Vote: 5 – 0.

12. DEPARTMENTAL UPDATES

A.) Human Resources – Nicole Bradley, Human Resources Director

Human Resources Director Nicole Bradley reported that open enrollment for employee benefits was completed the prior week with assistance from new broker Gallagher and NCHIP. She is coordinating with Gallagher and Blue Cross Blue Shield to ensure all changes take effect July 1. Current vacancies include a Wastewater Treatment Plant Operator (interviews imminent), an Equipment Operator (posted through end of June), and a Town Planner position to be posted soon, pending updates to the job description given Chief Setser's previously combined roles. Human Resources Director Bradley also noted that three seats on the TDA Board and one seat on the ABC Board are open, and applications will be brought to the Council at the July meeting.

B.) Tax Collections/Events – Sabrina Scruggs, Tax Collector/Events Coordinator

Tax Collector/Events Coordinator Sabrina Scruggs reported that the department has collected over \$3,200,000 in taxes, sufficient to balance the budget, though collection rates are slightly below target and enforcement actions including bank garnishments may be pursued. She reported on her attendance at the statewide tax collectors' conference, where significant legislative discussion centered on a proposed constitutional ballot initiative related to revenue-neutral rates and municipal taxing authority.

On the events side, two Pickin' on the Square events have been held with favorable weather, two more are scheduled in June, and planning for the July 4th weekend, including a two-day event with food trucks, multiple bands, a parade, and fireworks at the recreation park.

Town Attorney Henning briefly elaborated on the proposed ballot initiative, noting that municipalities are already required by law to prepare revenue-neutral budgets, and expressing concern that state-level framing of the issue had not adequately explained that revaluation does not automatically mean higher tax collections.

Mayor Guffey stated that he has posed directly to state officials the question of where Franklin's "privileged spending" lies, whether in public safety, streets, water and sewer, or parks, and reiterated his belief in local control as the level of government closest to the people.

C.) Fire Department – Fire Chief Justin Setser

Fire Chief Justin Setser reported that the department responded to 128 calls for service in May, averaging 4.5 calls per day. These included one structure fire, two vehicle fires, six vehicle accidents, 101 medical calls, nine fire alarms, five brush fires, and four hazmat calls. The department was notified that it retained its Class 3 and 4/9E ISO ratings for municipal, 5-mile, and 6-mile districts, which serve to keep homeowner and commercial insurance rates lower. Large-diameter hose (LDH) testing was completed, with small-hose testing to begin the following month.

The department is transitioning to ImageTrend software for NFIRS-compliant incident reporting, which is also a condition of eligibility for FEMA grants. The software will additionally manage inventory, hydro testing, truck checks, and training records. Chief Setser reported that three truck committee members were in Iowa conducting a final inspection on the department's new engine, valued at nearly \$900,000. Minor items were identified during the inspection (including a seat belt retraction issue) and the truck was expected to be delivered by the end of the week.

The new engine will require some weeks before being placed in service pending receipt of remaining equipment. In connection with the new truck, the department plans to renumber and rename its fleet to a consistent "11" designation system (e.g., Rescue 11, Engine 11) to replace the current mix of old and new numbering conventions.

13. ANNOUNCEMENTS

- A.) Next Town Council Meeting is Monday, July 6, 2026
- B.) Pickin' on the Square- June 13, 2026 and June 27, 2026 – 6:00 p.m. on the Gazebo Square
- C.) Town Offices will be closed on Friday, July 3, 2026 for Independence Day in accordance with the NC State Holiday Schedule
- D.) Special Independence Concert – Friday, July 3, 2026 – 6:00 p.m. on the Gazebo Square – Jason Passamore and Rock Holler.
- E.) Main Street July 4th Festivities – Saturday, July 4 from 10:00 a.m. until 2:00 p.m.
- F.) July 4th Fireworks and Festivities – Saturday, July 4 from 4:00 p.m. until 11:00 p.m. at the Macon County Recreation Park – America's 250th Celebration

14. ADJOURNMENT

Council Member Robbie Tompa made a motion, seconded by Vice Mayor Mike Lewis to adjourn the meeting at 7:35 p.m. The motion carried unanimously. Vote: 5-0.

Stacy J. Guffey, Mayor

Nicole Bradley, Town Clerk



Agenda Item – Town Council

Meeting Date: July 6, 2026

Agenda Item #: 4-B

Department/Agency: Finance

Subject Matter: Budget Amendments

Department Head's Comments/Recommendation: Recommend Approval.

Town Manager's Comments/Recommendation: Recommend Approval.

- Appropriate funds from Insurance Settlement \$2,519.33 to Vehicle Maintenance for repairs to Police patrol vehicle.
- Appropriate fund balance of \$170,804.73 for Capital Project for Sunnyside Inclusive Play Area Project carryover.
- Appropriate retained earnings of \$3,349,896.04 to Capital Project for Clearwell and High Service Pump Station Project carryover

Suggested Motion: If favorable – approve budget amendments as presented.

Attachments: Yes No

Action Taken: _____



Agenda Item – Town Council

Meeting Date: July 6, 2026

Agenda Item #: 5-A

Department/Agency: Planning

Subject Matter: Presentation of Certification

Department Head's Comments/Recommendation: N/A

Town Manager's Comments/Recommendation: N/A

A.) Angela Green, Code Enforcement Officer, Certified Zoning Official – presented by Fire Chief/Town Planner Justin Setser and Assistant Town Manager/Finance Director Sarah Bishop

Suggested Motion: N/A

Attachments: Yes No

Action Taken: _____



Agenda Item – Town Council

Meeting Date: July 6, 2026

Agenda Item #: 6-A

Department/Agency: Macon County Art Association at the Franklin Uptown Gallery

Subject Matter: Presentation

Department Head's Comments/Recommendation: N/A

Town Manager's Comments/Recommendation: N/A

The Macon County Art Association is moving ArtFest 2026 from its previous library location. This is the first time it will be showcased downtown. The event is on August 8, 2026 and the Town Council approved the street closure at the May 4, 2026 meeting.

The Plein Aire Festival will be a three-day event, October 22 – 24, 2026 will utilize various locations in and around town for artists to capture the charm of Franklin and Macon County. An exhibition and sale will take place on Saturday, October 24 at the Uptown Gallery.

Suggested Motion: Received for information only.

Attachments: Yes No

Action Taken: _____



CELEBRATE THE ARTS



Presentation to Town Council July 6th

- ArtFest – August 8th
- Plein Air Festival – October 22 - 24th
- Veterans Program – November 2 – 11th

About Uptown Gallery

Franklin's *Uptown Gallery* is owned and operated by the Macon County Art Association (MCAA), a 501(c)(3) nonprofit dedicated to enriching and promoting the visual arts in Macon County and the surrounding region. The Gallery showcases award-winning artists, offers a wide range of adult and children's classes, and hosts ongoing educational programs and community events.

Entirely run by the volunteer members of MCAA, the Gallery serves as a vibrant creative hub for artists of all ages and skill levels. Franklin Uptown Gallery is also proudly listed on the *Blue Ridge Craft Trail*, connecting our local arts community to a broader network of celebrated Appalachian craft and culture.

What/Who We Support

- **Macon Program for Progress (MPP)** — Annual monetary donation and a “teach-the-teachers” initiative supporting art education.
- **REACH** — Monetary donation supporting their community programs.
- **Macon County Public Schools** — Annual monetary donation dedicated specifically to art education.
- **Crafter Emergency Relief Fund (CERF+)** — Provided a scholarship for artists impacted by Hurricane Helene.
- **Caretnet** — Monetary donation supporting their services.
- **Senior Programs** — Provide art classes at local senior centers and memory care facilities.

ArtFest – August 8th

About ArtFest:

ArtFest is a FREE signature MCAA initiative to celebrate the power of creativity in our community. ArtFest is open to the public and welcomes families, kids and art lovers of all ages *to participate in hands-on art projects/classes throughout the day.*

Downtown Footprint:

- **Moving from the Macon County Library to Downtown Franklin in 2026.**
- **Key Areas for Free Projects/Classes**
 - Utilize the gazebo area
 - Iolta Street
 - Uptown Gallery
 - 828 Events
- **Layout Elements**
 - Tents – Gallery (1 class), 828 Events (4 projects/classes) Gazebo (3 projects/classes under Gazebo and 22x20 tent), Iolta St (6-8 projects/classes)
 - Registration Tents near Gazebo area
 - Kids’ sidewalk art area for chalk painting
 - Food trucks or restaurant partnerships

Plein Air Festival – October 22 -24th

About Mountains & Main Plein Air:

Set in the scenic beauty of the Blue Ridge Mountains, the Franklin Plein Air Art Festival is a three-day celebration of art, nature, and community. Artists from across the region will paint outdoors throughout downtown and surrounding landscapes, capturing the charm of Franklin in real time—from historic Main Street to river views and mountain overlooks.

Visitors will be invited to explore, watch artists at work, and experience the town transformed into a living gallery. The weekend concludes with an exhibition and awards event, where completed works are displayed and available for purchase—offering a unique opportunity to take home a piece of Franklin’s natural beauty.

Downtown Footprint:

Artists will be encouraged to set up anywhere that will not impede pedestrian traffic or impact a business in the downtown area as well as the following suggested areas:

- Downtown historic Franklin (public sidewalks and public areas)
- Little Tennessee Greenway
- Dry Falls near Highlands, NC (fee required)
- Quarry Falls near Highlands, NC
- Cullasaja Gorge
- Clifftside Lake (fee required)
- Parker Meadows
- Cowee and Much More

Plein Air Festival – Schedule

- **Check-In for Painters:**
 - October 22 & 23 - 8:00–10:00 AM – Franklin Uptown Gallery, 30 Main St, Franklin, NC
- **Canvas Stamping**
 - All painting surfaces must be stamped during check-in before any work begins.
- **Coffee, Water & Snacks**
 - Available during check-in on October 22 and 23.
- **Painting Days**
 - Thursday, October 22
 - Friday, October 23
 - Saturday, October 24, until 12noon if artist chooses
- **Delivery of Paintings**
 - Gallery Classroom will be available 9a-12noon for artists to complete framing if needed
 - ALL completed paintings must be delivered to the Franklin Uptown Gallery by October 24 at 12:00 noon.
- **Opening Reception**
 - Saturday, October 24, 3-5pm
- **Exhibition & Sale of Plein Air Paintings**
 - October 24 – 30, 2026
- **Artists Pickup of any Unsold Paintings**
 - October 30, 2026 anytime by 5pm

Veterans Programs

About 2026 Veterans Program:

Each year the Macon County Art Association (MCAA) in Franklin, NC, hosts the Veterans Portrait Project, creating and gifting custom portraits to local veterans. This program features an exhibit at the Uptown Gallery, culminating in a Veterans Day ceremony (Nov 11th) where portraits are presented to each Veteran.

Purpose: To honor local veterans through art, with portraits created by Macon County Art Association (MCAA) Artists and Members.

Eligibility: Open to Macon County veterans or their families; requires a photo submission and a brief biography.

Event: Features an exhibit at the Uptown Gallery on Main Street, followed by a ceremony and luncheon. Encourage visitors and residents to come into the gallery Nov 2 – Nov 11 to view the portraits



Agenda Item – Town Council

Meeting Date: July 6, 2026

Agenda Item #: 8-A

Department/Agency: Tax Department/Town Council

Subject Matter: Appointment of Town Tax Collector

Department Head's Comments/Recommendation: N/A

Town Manager's Comments/Recommendation: Recommend Approval

As is required by NCGS §105-349, Town Council must appoint a tax collector, and to fix the term and amount of a bond to be furnished for said tax collector's honest and faithful performance of duties. This is done annually.

The bond for the tax collector has historically been \$25,000.00.

Suggested Motion: If favorable - approve appointment of Sabrina Scruggs as Tax Collector, as presented.

Attachments: Yes X No ___

Action Taken: _____



**RESOLUTION OF THE TOWN COUNCIL FOR THE TOWN OF FRANKLIN
TO APPOINT THE TOWN TAX COLLECTOR**

WHEREAS the Town Council for the Town of Franklin has the duty to collect payments of property and other taxes for the Town, pursuant to Chapter 105 of the North Carolina General Statutes; and

WHEREAS the Town Council is required pursuant to N.C.G.S. §105-349 to appoint a tax collector, and to fix the term and amount of a bond to be furnished for said tax collector's honest and faithful performance of duties; and

WHEREAS Sabrina Scruggs has heretofore faithfully and honestly performed the duties of tax collector on behalf of the Town of Franklin.

THEREFORE, BE IT RESOLVED by the Town Council, the following:

Section 1. Sabrina Scruggs is appointed to serve as the tax collector for the Town of Franklin.

Section 2. The term of the said appointment is to be one (1) year, to expire on the 6th of July 2027. The amount of the bond to be furnished to the Town of Franklin, pursuant to N.C.G.S. §105-349, shall be not less than \$25,000.00.

ADOPTED: This 6th day of July, 2026, upon motion by Council Member _____, seconded by Council Member _____, and having been approved by a vote of ___ in favor and ___ against.

Stacy J. Guffey, Mayor

Attest
Nicole Bradley, Town Clerk

Date



Agenda Item – Town Council

Meeting Date: July 6, 2026

Agenda Item #: 8-B

Department/Agency: Town Council

Subject Matter: Resolution of the Town of Franklin Town Council Establishing Required Attendance Policy for Appointed Boards, Authorities, Commissions and Committees

Department Head's Comments/Recommendation: N/A

Town Manager's Comments/Recommendation: N/A

The Town Council appoints members to the Planning Board, Board of Adjustment, Tourism Development Authority and the Franklin ABC Board. In order ensure that all boards, authorities, commissions and committee members adhere to the same requirements, the Town Council has modeled language that should be incorporated into bylaws and/or rules of procedures for each appointed body. The attendance requirements are to be followed by appointees, as well as town council representatives, assigned to the various boards, authorities, commissions and committees.

Suggested Motion: If favorable, adopt the Resolution of the Town of Franklin Town Council Establishing Required Attendance Policy for Appointed Boards, Authorities, Commissions and Committees as presented and share the information with all those charged with updating bylaws and/or rules of procedure for the various boards, authorities, commissions and committees.

Attachments: Yes X No

Action Taken: _____



**RESOLUTION OF THE TOWN OF FRANKLIN TOWN COUNCIL ESTABLISHING
REQUIRED ATTENDANCE POLICY FOR APPOINTED BOARDS, AUTHORITIES,
COMMISSIONS, AND COMMITTEES**

WHEREAS, the Town of Franklin recognizes that the effectiveness of appointed boards, authorities, commissions, and committees depends upon the active and consistent participation of their members; and

WHEREAS, regular attendance ensures that members are informed, engaged, and able to fulfill their duties in representing the public interest; and

WHEREAS, it is in the best interest of the Town of Franklin to establish clear expectations for attendance and participation;

NOW, THEREFORE, BE IT RESOLVED by the Town of Franklin Town Council that all appointed boards, commissions and committees shall have the following attendance standards incorporated into their bylaws and/or rules of procedure:

Attendance Requirements: Members of the Board are expected to attend all meetings of the Board. Failure to attend at least 75% of the regular meetings in any calendar year, or any three consecutive meetings, shall be considered grounds for recommending removal of the member to the Town Council, unless extenuating circumstances dictate otherwise. Consideration of circumstances shall be made by the Board before recommending action to the Town Council.

Remote Participation: The Board recognizes that there may be times when physical attendance to a meeting may not be possible due to conflicts. Rather than risk a lack of quorum, remote participation is allowed. On or before the day of the meeting, and at any point before the meeting begins, the requesting Member must notify the Board Chair (or the Vice-Chair if the requesting member is the Chair) that he/she is unable to physically attend the meeting and the reason why. Remote participation shall be limited each calendar year to not more than two (2) meetings. Voting on matters before the Board is permitted with remote participation. Remote participation can be via telephone or video.

Voting by Proxy: There shall be no By Proxy voting allowed for action items before the Board.

Excused Absences: Absences may be excused for illness, family emergency, unavoidable work obligations, or other circumstances approved by the chairperson and recorded in the minutes. The group must formally vote to excuse an individual from the meeting.

Reporting and Monitoring: Attendance shall be recorded in the official minutes of each meeting and reviewed by the Town Clerk or designated staff.

Noncompliance: Any member failing to meet the attendance requirement without sufficient cause shall be subject to removal and replacement by the Town Council of the Town of Franklin as the appointing authority.

BE IT FURTHER RESOLVED that a copy of the appointed board, authority, commission or committee bylaws and/or rules of procedure shall be provided to the Town Council and Town Attorney for review and approval to ensure compliance with this attendance policy.

This Resolution shall be effective immediately upon adoption and shall apply to all current and future appointees.

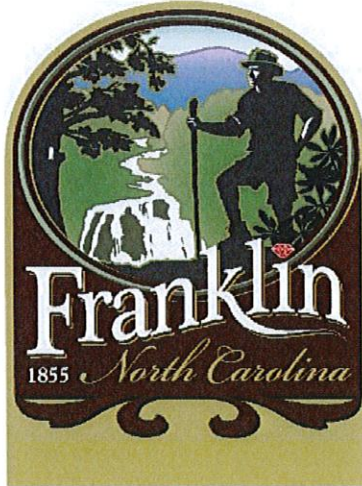
Adopted this 6th day of July, 2026.

TOWN OF FRANKLIN

Stacy J. Guffey, Mayor

ATTEST:

Nicole Bradley, Town Clerk



Agenda Item – Town Council

Meeting Date: July 6, 2026

Agenda Item #: 8-C

Department/Agency: Town Council

Subject Matter: Appointment of Co-Liaison to the Franklin ABC Board

Department Head's Comments/Recommendation: N/A

Town Manager's Comments/Recommendation: N/A

In order to ensure that there is Town Council representation at every meeting, Mayor Guffey will be appointing Councilman Jeff Berry as a co-liaison to the Franklin ABC Board with Councilman Joe Collins.

Suggested Motion: Mayor appointment of Council Members as representatives to boards, authorities, commissions or committees do not require a vote from the Town Council.

Attachments: Yes X No

Action Taken: _____



TOWN OF FRANKLIN

Post Office Box 1479
Franklin, North Carolina 28744
(828) 524-2516

July 6, 2026

Rhonda Tallent, Chairperson
Franklin ABC Board
PO Box 719
Franklin, NC 28744

Dear Chairperson Tallent:

I am pleased to inform you that I have appointed Councilman Jeff Berry as Co-Liaison to the Franklin ABC Board, effective immediately. Councilman Joe Collins will remain as a Co-Liaison in an effort to ensure that the Town Council has representation at all meetings.

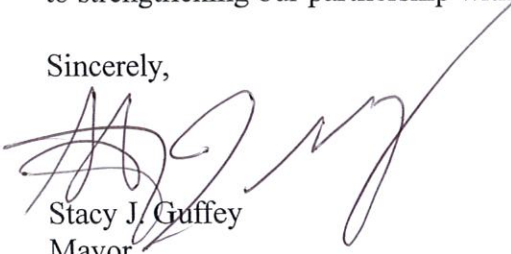
In this role, both of the co-liaisons will serve as a point of communication between the Town Council and the ABC Board, ensuring timely exchange of information, fostering collaboration, and representing our interests in all relevant matters.

The key responsibilities of this appointment will be to:

- Attend ABC Board meetings as required.
- Provide regular updates and reports to the Town Council.
- Facilitate coordination on joint initiatives and policy matters.
- Maintain professional and constructive relationships with all stakeholders.

I am confident that Councilman Berry's skills, experience, and dedication will contribute greatly to strengthening our partnership with the ABC Board.

Sincerely,



Stacy J. Guffey
Mayor

C: Town Council
Franklin ABC Board



Agenda Item – Town Council

Meeting Date: July 6, 2026

Agenda Item #: 9-A

Department/Agency: Planning Board

Subject Matter: Call for Public Hearing to gain public input on request for rezoning from Commercial C2 to Commercial C-2 Conditional Zoning (C-2 CZ) for property PIN# 6584982760, located at 85 Maple Street

Department Head's Comments/Recommendation: N/A

Town Manager's Comments/Recommendation: Recommend approval.

The Planning Board reviewed the request at their June 15, 2026 meeting. The Planning Board voted unanimously to recommend approval of the rezoning from Commercial C-2 to Commercial C-2 CZ (Conditional Zoning). The property owner would like to put additional housing sites on the property with smaller than minimum lot sizes. The Planning Board recommends approval of this rezoning request.

Request is to call for a public hearing to gain public input related to a request for rezoning from Commercial C-2 to Commercial C-2CZ for property PIN# 6584982760, located at 85 Maple Street.

Suggested Motion: If favorable – Call for Public Hearing on Monday, August 3, 2026 at 6:05 p.m. or as closely thereafter to gain public input related to a request for rezoning from Commercial C-2 to Commercial C-2CZ for property PIN# 6584982760, located at 85 Maple Street.

Attachments: Yes X No

Action Taken: _____



Town of Franklin

P.O. Box 1479
Franklin, NC 28744
828-524-2516

Application for Conditional District Rezoning

Application Date: 03/30/2026

John Hamlin and Daniel Ostojic
Applicant's Name (print)

OHNC LLC
Principal Property Owner's Name (print)

50 Brookwood Cv
Address

50 Brookwood Cv
Address

Franklin, NC 28734
City State Zip

Franklin, NC 28734
City State Zip

828-712-6859/706-768-1275
Phone

828-712-6859/706-768-1275
Phone

OHNC23@gmail.com
Email

OHNC23@gmail.com
Email

Location and description of property: (If more than one parcel will be involved, attach a sheet with the pertinent parcel information for each parcel listed.)

Parcel: 6584982760, 85 and 89 Maple Street, Franklin NC 28734

Parcel Number: 6584982760 Acreage: 1.10 Total Project Acreage: 1.10

Current Zoning District: C2 Current Land Use: Residential Housing

Briefly describe the use proposed for the property:
Residential housing for in town living. Currently on a rental scenario. Single lot.
Requesting to move all lines to 5 feet from all sides and allow a duplex/triplex to be 0 foot line
Allowing 5 foot from maple street for future sidewalk.

State reason(s) for requesting Conditional District Rezoning:
The request for Conditional District Rezoning would allow for the property to add 2 to 4 additional homes with in town limits.
The updated zoning would allow for those home to be purchased individually by future owners.

Site served by Municipal Water Yes [X] No [] Municipal Sewer Yes [X] No []

Proposed allocation of services required: Water: _____ GPD, Sewer: _____ GPD.
(Provide engineers calculations of need)

Is project within town limits Yes [X] No [] If no, is annexation proposed _____

For Applications on Property not Owned by the Applicant

1. Relationship between Applicant and Owner _____

2. Consent of Owner Yes No

Number and location of specific access points to the property and proposed structures and uses with particular reference to automotive and pedestrian safety and convenience, traffic flow and control and access in case of a fire, emergency, or catastrophe:

There will be one entrance into the property. Sidewalk access is on half of the property that is on the maple street side.

Number of Structures Proposed 4 - 6 Number of Units Proposed 4 - 8

Number of Parking Spaces Proposed _____ Height of Buildings Proposed _____

Traffic Impact Analyst Provider if Required _____

Development / Design Firm Contact Information


Development Firm Name of Contact Phone Email

Design Firm Name of Contact Phone Email

The Entire Unified Development Ordinance (UDO) can be found on the Town website at:
<https://codelibrary.amlegal.com/codes/franklinnc/latest/overview>

Chapter 152.034 is the section on Conditional Zoning Districts. In the Land Use section then under UDO.

I certify that all information provided in this application is accurate to the best of my knowledge, information, and belief. By signing below, I certify that I have read the regulations regarding this development in the Unified Development Ordinance.



Signature of Applicant

3/30/2026

Date

OHNC LLC

85 and 89 Maple Street – Conditional Zoning request

We have 3 requests for the conditional zoning

1. Approval to lower the minimum Lot size in the current C2 Zoning
2. Approval of a 5-foot set back in the current C2 Zoning
3. Approval of a 0-foot setback on the shared fire wall of the Town Home Duplex.

Reach out for any further questions,

Daniel Ostojic and John Hamlin – Operating Managers

706-768-1275 828-712-6859

OHNC23@gmail.com

N/E
Grandell Properties, LLC
DB M-43, PG 862

Lines
9393

171.39'
N 01°39'18" E

5' Setback

S 63°44'00" E
21.16'

S 66°08'07" E
85.14'

Approximate Location of
Underground Sewer Line

Manhole

3/4" Pipe (P)

5/8" Rebar (R)

5' Setback

S 83°19'18" E
51.04'

N/E
Town of Franklin
DB K-27, PG 2080
DB P-21, PG 128
PC 6308

5/8" Rebar (R)

5' Setback

S 83°19'18" E
164.56'

Lot A
0.37 Acres
(By Method of Coordinates)
Being Portion of PIN: 6584982760

5/8" Rebar (R)

L2

Lot B
0.54 Acres
(By Method of Coordinates)
Being Portion of PIN: 6584982760

10' Sewer Easement Per DB N-48, PG 173

N 86°09'42" W
353.02'

Lot 2
0.15 Acres
House
Deck
Porch

5' Setback

Lot 4
0.13 Acres
Town House

5' Setback

Lot 1
0.14 Acres
House
Deck
Porch

5' Setback

Lot 3
0.13 Acres
Town House

5' Setback

Manhole

1" Flat Bar (P)
L8

Maple St.
-Subject to 1

Sidewalk

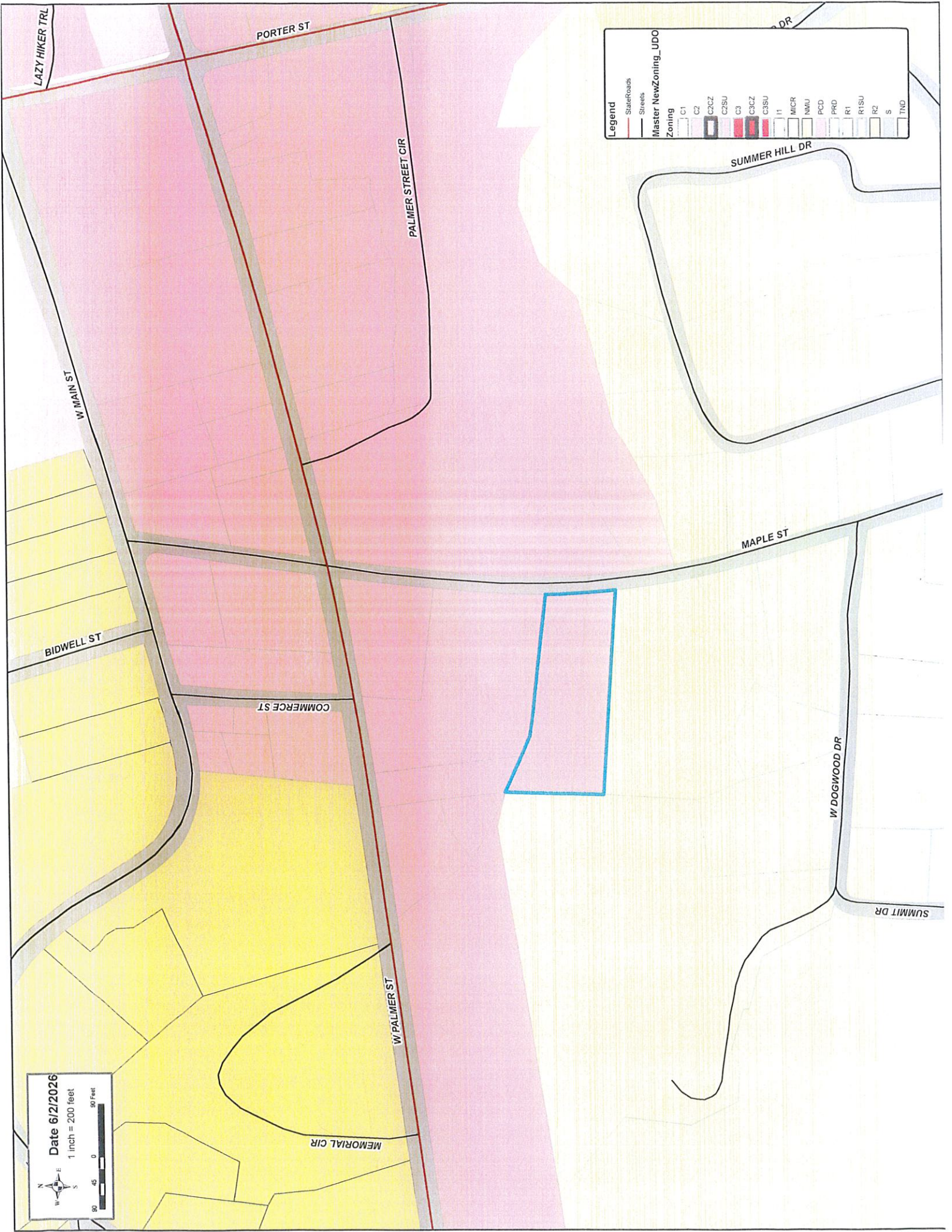
Date 6/2/2026
 1 inch = 200 feet

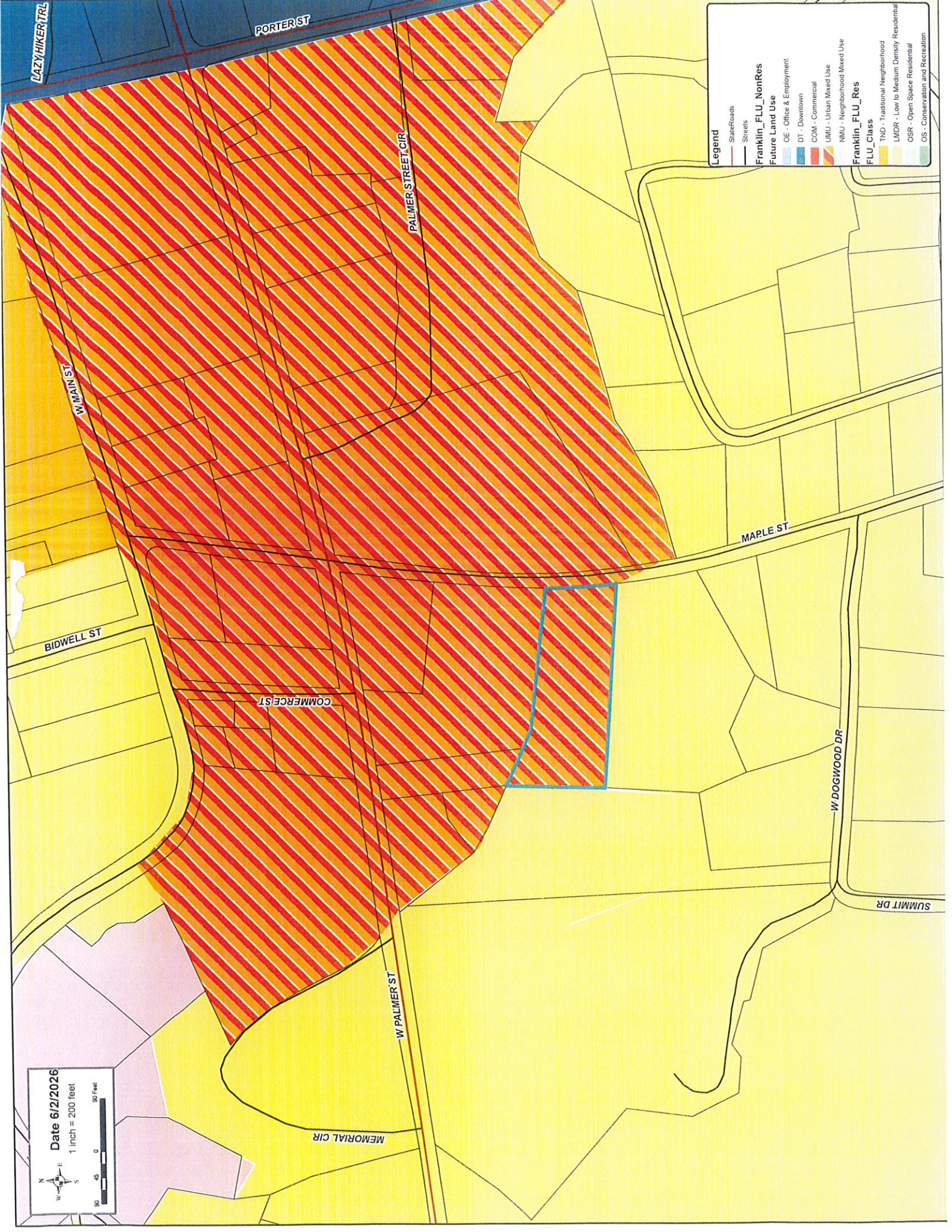
Legend

StateRoads
 Streets

Master NewZoning_UDO

| Zoning | Color |
|--------|--------------|
| C1 | Light Yellow |
| C2 | Light Yellow |
| C2CZ | Light Yellow |
| C2SU | Light Yellow |
| C3 | Light Yellow |
| C3CZ | Light Yellow |
| C3SU | Light Yellow |
| I1 | Light Yellow |
| MICR | Light Yellow |
| NMU | Light Yellow |
| PCD | Light Yellow |
| PRD | Light Yellow |
| R1 | Light Yellow |
| R1SU | Light Yellow |
| R2 | Light Yellow |
| S | Light Yellow |
| TND | Light Yellow |





LAZYHIKERTRL

PORTER ST

PALMER STREET CIR

W MAIN ST

BIDWELL ST

COMMERCE ST

MAPLE ST

W PALMER ST

MEMORIAL CIR

W DOGWOOD DR

SUMMIT DR

Legend

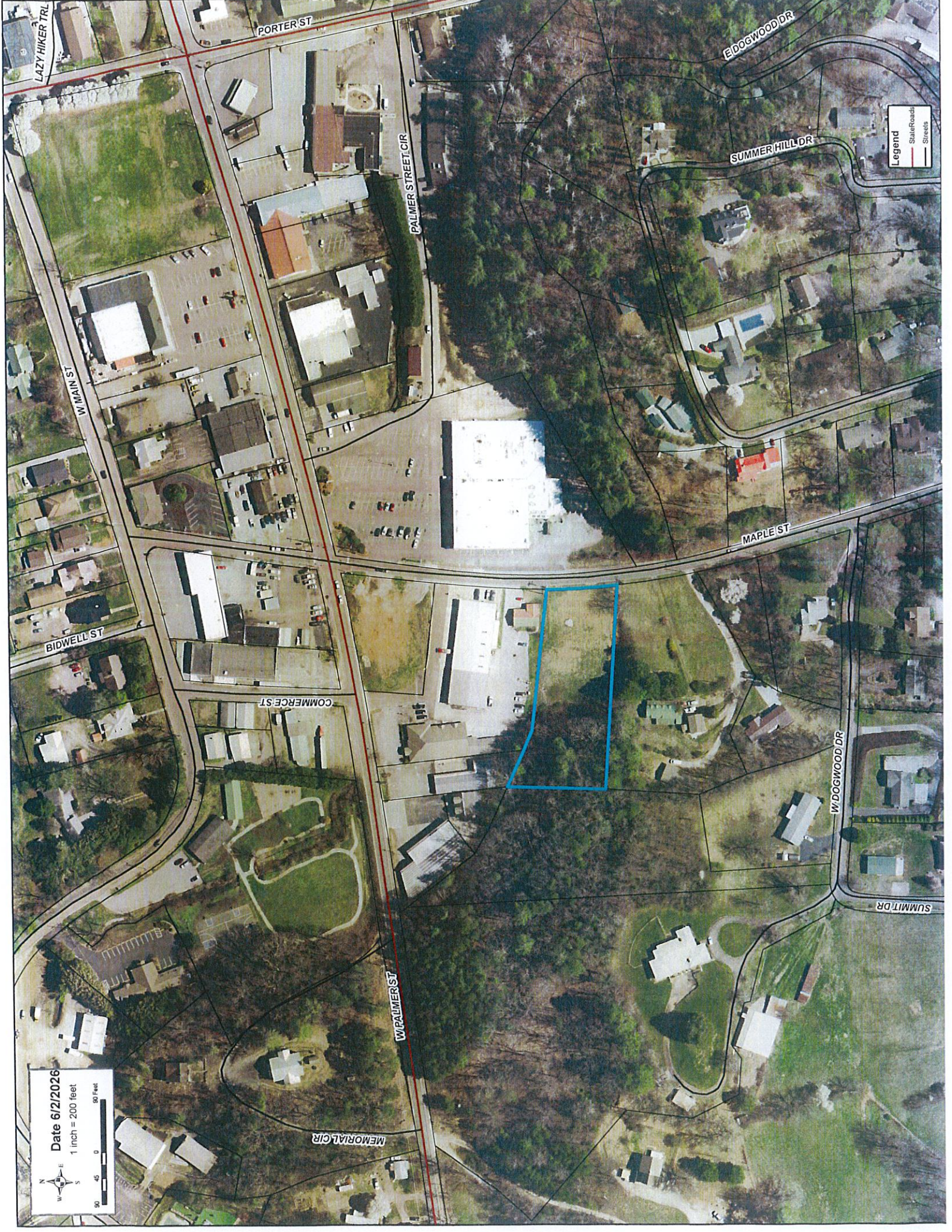
- State Roads
- Streets
- Franklin_FLU_NonRes**
- Future Land Use**
- OE - Office & Employment
- DT - Downtown
- COM - Commercial
- UMU - Urban Mixed Use
- NMU - Neighborhood Mixed Use
- Franklin_FLU_Res**
- FLU_Class**
- TND - Traditional Neighborhood
- LMDR - Low to Medium Density Residential
- OSR - Open Space Residential
- OS - Conservation and Recreation

Date 6/2/2026

1 inch = 200 feet

Scale: 0, 45, 90 Feet

North Arrow



Legend
State Roads
Streets

Date 6/2/2026
1 inch = 200 feet
90 45 0 50 Feet

PORTER ST

EDGWOOD DR

SUMMER HILL DR

PALMER STREET CIR

MAPLE ST

W DOGWOOD DR

SUMMIT DR

COMMERCE ST

BIDWELL ST

W MAIN ST

LAZY HIKER TRL

W PALMER ST

MEMORIAL CIR

**TOWN OF FRANKLIN, NORTH CAROLINA
APPLICATION FOR SPECIAL USE
STAFF REPORT**

| | | | |
|--------------------|---|--------------------------|----------------|
| Applicant: | John Hamlin and Daniel Ostojic 50 Brookwood Cv Franklin, NC 28734 | Application Date: | March 30, 2026 |
| Owner: | OHNC LLC | | |
| Location: | Maple St | Map Attached: | Yes |
| Parcel No.: | 65941191247 | Town or ETJ | Town |
| Request: | Conditional Rezoning Request for Small lots and townhomes | | |

| SITE INFORMATION | |
|----------------------------------|------------|
| Maximum Developable Units | 4 |
| Existing Site Land Use | Commercial |
| Existing Site Zoning | C-2 |
| Acreage | 1.10 acres |
| Physical Characteristics | Rolling |
| Overlay District | None |
| Other | None |

| SURROUNDING ZONING AND LAND USE | | |
|--|---------------------|------------------------|
| Location | Existing Use | Existing Zoning |
| North | Residential | R-1 |
| South | Commercial C-2 | C-2 |
| East | Commercial C-2 | C-2 |
| West | Residential | R-1 |

| PLANNING | |
|--------------------------------|---------------|
| Open Space Requirements | 10% |
| Parks and Greenways | Memorial Park |
| Site Access | Maple St |
| Detention | Per UDO |
| Floodplain | None |
| Stream Setbacks | N/A |
| Other | None |

| ENGINEERING | |
|--------------------------------------|------------------------------|
| Environmental Considerations | Crawford Branch to the Nouth |
| Utilities (Water & Sewer) | Town Water and Sewer |
| Traffic Impact Analysis | Not Required |
| Other | None |

STAFF COMMENTS

OHNC LLC is requesting a C-2 CZ for a townhomes and current homes lower than the allowed minimum lot sizes. The site will have plenty of parking spots which will meet the minimum parking requirements for the site. The new buildings proposed is a duplex town home that would have a share property line with a common wall. The developers are requesting a 0 lot line on that parcel line. The developer has request for me to waive the need the tree line survey and traffic study which I have waived. Water and Sewer is at the site and sufficient capacity is available. The site will see minor changes only. The developer is okay with a 5' easement along Maple St for future sidewalk to connect to the site.

STAFF RECOMMENDATION

Town Staff has reviewed the preliminary plans and believes it has met all requirements per Town of Franklin UDO. Staff recommends the approval of this project with the conditions of smaller lot sizes and closer setbacks. With a dedicated easement in the future for 5' sidewalk if the town ever wishes to extend sidewalk on Maple ST. The developer has verbally agreed to those conditions.

ZONING REVIEW HISTORY

| Meeting | Date | Recommendation | Action |
|------------------------------------|---------|--|-----------------------------------|
| Neighborhood Compatibility Meeting | 6/3/26 | 2 property owners attended the meeting | Report attached |
| Town Planning Board Meeting | 6/15/26 | To review the application | Recommended approval as presented |
| Town Council Meeting | 7/1/26 | To Set hearing | |
| Town Council Meeting | 8/3/26 | Public Hearing | |
| | | | |



Land Use Administrator

6/10/26

Date

Planning Board Recommendations

2 Townhomes on Maple St

June 15, 2026

Findings

- Applicant- OHNC, LLC
- Original application was submitted on March 30, 2026.
- Applicant is petitioning to have the parcel rezoned from C-2 to C-2 CZ
- The parcels are in the Town.
- The parcel is a total of 1.10 acres
- The parcels are serviced by city water and sewer.
- The parcel is Rolling
- Currently the only access to the site is off of Maple ST
- Conditions being imposed are the applicant would be conditionally rezoned to C-2 CZ for smaller minimum lot sizes, 0 foot parcel line on one property line and a 5 foot setback for all other parcel lines.

Recommendation Considerations:

152.163 (A)

1. The proposal will place all property similarly situated in the area in the same category, or in appropriate complimentary categories. **Yes there are homes already built in the area.**
2. There is convincing demonstration that all used permitted under the proposed district classification would be in the general public interest and not merely in the interest of an individual or a small group. **Yes, because of the need for more housing in the town and county as stated in the comprehensive plan.**
3. There is convincing demonstration that all uses permitted under the proposed district classification would be appropriate in the area included in the proposed change. **Yes**
4. There is convincing demonstration that the character of any neighborhood will not be materially and adversely affected by any use permitted in the proposed change. **Yes**
5. The proposed change is in accord with the Comprehensive Land Use Plan, sound planning principles and any applicable small area plan. **It is stated in goal #4 of Comprehensive plan to have a wide range of housing opportunities.**

Recommendation: To approve as presented.

To: Town Council
From: Planning Board
Date: June 15, 2026
Subject: Rezoning Consistency Worksheet
Description: Conditional Rezoning for Town Homes with closer setbacks and smaller minimum lot sizes.

The Planning Board hereby adopts and recommends to the Governing Board the following statement(s):

The zoning amendment is **approved** and is consistent with the Town's comprehensive land use plan because: **It is stated in goal #4 of the plan to have more housing options.**

The zoning amendment is **reasonable** and in the public interest because: **Of the need for more housing in the town of Franklin.**

The zoning amendment is **rejected** because it is inconsistent with the Town's comprehensive land plan and/or is not reasonable and in the public interest¹:

In addition to approving this zoning amendment, this approval is **also deemed an amendment to the Town's comprehensive land use plan.**² The change in conditions taken into account in amending the zoning ordinance to meet the development needs of the community and why this action is reasonable and in the public interest, are as follows: **It is stated in goal #4 of the plan to have more housing options.**

Planning Board Member Brady made a motion, seconded by Leister.

The motion is to Approve the request. Vote was 5-0.

Planning Board Chair,
Date:

Clerk

¹ Per G.S. §160D-605(b) the "statement of reasonableness may consider, among other factors: (i) the size, physical conditions, and other attributes of any area proposed to be rezoned; (ii) the benefits and detriments to the landowners, the neighbors, and the surrounding community; (iii) the relationship between the current actual and permissible development and the development permissible under the proposed amendment; (iv) why the action taken is in the public interest; and (v) any changed conditions warranting the amendment."

² This circumstance only occurs when the Planning Board finds that the proposed rezoning is *inconsistent* with the comprehensive land use plan, but should be approved anyway. By the terms of the new statute, if the Town Council approves the change it will operate as an amendment to the comprehensive land use plan.



Agenda Item – Town Council

Meeting Date: July 1, 2026

Agenda Item #: 10-A

Department/Agency: Town Attorney/Town Council

Subject Matter: Public Hearing to gain public input related to an Ordinance Establishing a Temporary Moratorium on New Data Center Development within the Town of Franklin's Planning Jurisdiction

Department Head's Comments/Recommendation: N/A

Town Manager's Comments/Recommendation: N/A

Several North Carolina counties and municipalities have imposed temporary moratoriums on data center construction to address environmental, utility, and community concerns. Across North Carolina, local governments are increasingly pausing new data center projects due to concerns about water usage, electricity demand, noise, and land use compatibility. This twelve-month moratorium will provide time to study potential impacts and allow for review of land use regulations.

The Public Hearing Notice was published in the Franklin Press on June 24 and July 1, 2026.

Suggested Motion: If favorable, approve the Ordinance Establishing a Temporary Moratorium on New Data Center Development within the Town of Franklin's Planning Jurisdiction, as presented.

Attachments: Yes X No

Action Taken: _____



Ordinance No. 2026-002

AN ORDINANCE

**ESTABLISHING A TEMPORARY DEVELOPMENT MORATORIUM ON NEW
DATA CENTER DEVELOPMENT WITHIN THE TOWN OF FRANKLIN'S
PLANNING JURISDICTION**

WHEREAS, Chapter 160D of the North Carolina General Statutes and other Acts of the State Legislature of the State of North Carolina empower and authorize the Town Council as Legislative Body of this Town to adopt ordinances, and to revise, amend, augment, recodify and restate, and enforce ordinances adopted pursuant to that authority;

WHEREAS, pursuant to N.C. Gen. Stat. § 160D-107, the Town Council may adopt temporary development moratoria when reasonably necessary to address issues related to development approvals;

WHEREAS, a public hearing prior to adoption of this ordinance has been duly advertised and held in compliance the Chapter 160D;

WHEREAS, the Town Council finds that the increasing scale and intensity of modern data center development may create substantial impacts related to electrical infrastructure demand, water consumption, stormwater management, land use compatibility, emergency services capacity, environmental impacts, noise, light pollution, and transportation infrastructure;

WHEREAS, the Town's adopted Unified Development Ordinance (UDO) as currently adopted lacks sufficient definition of data center use to ensure preservation of the health, safety, and welfare of citizens living within the Town's planning jurisdiction, given the intensive potential impacts of data center use;

WHEREAS, the Town Council finds that failure to temporarily pause the acceptance and processing of development applications for data centers during this review period could result in development inconsistent with the public health, safety, and welfare and inconsistent with the Town's adopted planning objectives;

WHEREAS, the Town Council has considered alternatives to a moratorium, including immediate piecemeal text amendments and case-by-case review, and finds those alternatives inadequate because the Town requires sufficient time to conduct technical

analysis, infrastructure coordination, and public engagement prior to adopting permanent regulations; and

WHEREAS, the Town Council finds that the duration of the moratorium established herein is reasonable and no longer than necessary to complete the regulatory review process contemplated by this Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Town Council for the Town of Franklin as follows:

Section 1. This Ordinance is adopted pursuant to the authority granted by N.C. Gen. Stat. §§ 160D-107, -701, and related provisions of Chapter 160D of the North Carolina General Statutes.

Section 2. For purposes of the moratorium hereby adopted, the term “data center” shall mean “an establishment engaged in the storage, management, processing, and/or transmission of digital data, which houses computer and/or network equipment, systems, servers, appliances, and other associated components related to digital data operations, including the operation of a server farm and/or cryptocurrency mining.” The Town’s zoning officials are directed, during the term of the moratorium and extension thereof, to apply this definition liberally, such that it applies to applications for uses substantially similar in scope and/or impact on neighboring properties.

Section 3. Except as amended herein, Chapter 152 of the Code of Ordinances shall remain in full force and effect as written.

Section 4. The purpose of this Ordinance is to temporarily suspend the acceptance, processing, and approval of development applications for new data center developments within the Town of Franklin and its planning jurisdiction, in order to allow the Town sufficient time to:

1. Evaluate the impacts of data center development on public infrastructure and municipal services;
2. Review utility capacity, including electrical and water infrastructure;
3. Develop appropriate zoning, buffering, landscaping, noise, lighting, and operational standards;
4. Evaluate environmental and stormwater impacts;
5. Consider amendments to the Town’s UDO and Comprehensive Plan; and
6. Protect the public health, safety, and welfare pending completion of such review.

Section 5. A temporary moratorium is hereby imposed on the acceptance, processing, review, approval, and issuance of any of the following development approvals related to data center development within the Town of Franklin:

1. Rezoning applications;
2. Conditional zoning applications;
3. Special use permits;
4. Site plan approvals;

5. Subdivision approvals;
6. Building permits;
7. Land disturbance permits; and
8. Any other development approval required under the Town's UDO and any other applicable ordinances and/or regulations.

Section 6. The moratorium imposed by this Ordinance shall apply to all property located within the Town's planning jurisdiction, including the corporate limits of the Town of Franklin and its Extraterritorial Jurisdiction.

Section 7. Consistent with N.C.G.S.160D-107(c), this moratorium shall not apply to any complete land development applications currently in review; nothing herein shall impair vested rights established pursuant to North Carolina law.

Section 8. The Town Council hereby makes the following findings and statements:

- A. Problems or Conditions Necessitating the Moratorium. The Town currently lacks adequate development standards specifically addressing the unique infrastructure, environmental, land use, and operational impacts associated with data center development.
- B. Development Approvals Subject to the Moratorium. The moratorium applies to all local development approvals required for the establishment or expansion of data center facilities. Temporarily suspending such approvals will allow the Town sufficient time to develop regulations tailored to the impacts of such uses.
- C. Duration of Moratorium. This moratorium shall remain in effect for a period of twelve (12) months from the effective date of this Ordinance unless repealed earlier by the Town Council. The Town Council finds this duration reasonably necessary to complete the studies, public engagement, and ordinance amendments contemplated herein.
- D. Actions Proposed During Moratorium. During the moratorium period, the Town shall undertake the following actions:
 - (1) Review existing Comprehensive Plan and UDO Ordinance provisions;
 - (2) Evaluate infrastructure and utility capacity impacts;
 - (3) Consult with utility providers, engineers, planners, and legal counsel;
 - (4) Conduct public meetings and stakeholder engagement;
 - (5) Prepare and consider draft ordinance amendments regulating data center development; and
 - (6) Consider amendments to the Comprehensive Plan, the UDO, and related land use policies.

Section 9. The moratorium imposed by this Ordinance shall become effective upon its adoption, this 6th day of July, 2026, and shall expire automatically twelve (12) months thereafter unless terminated earlier or extended as permitted by N.C. Gen. Stat. § 160D-107 or other applicable law.

Section 10. If any provisions of this Ordinance are for any reason held invalid or unconstitutional by any court of competent jurisdiction, such provision shall be deemed a

separate, independent provision and such holding shall not affect the validity of any other provision thereof, and to that end, the provisions of this Ordinance are hereby declared to be severable.

Section 11. This ordinance shall be deemed published as of the day of its adoption and approval by the Town Legislative Body and the Clerk of the Town of Franklin is hereby authorized and ordered to file a copy of said ordinance in the Office of the Town Clerk. Said ordinance shall be presumptive evidence in all courts and places of the ordinances and all provisions, sections, penalties and regulations therein contained and of the date of passage, and that the same is properly signed, attested recorded and approved and that any public hearings and notices thereof as required by law have been given.

ADOPTED: This 6th day of July, 2026, upon motion by Council Member _____, seconded by Council Member _____, and having been approved by a vote of __ in favor and __ against.

ATTEST:

TOWN OF FRANKLIN

Nicole Bradley, Clerk

Stacy J. Guffey, Mayor



Agenda Item – Town Council

Meeting Date: July 6, 2026

Agenda Item #: 11-A

Department/Agency: Main Street Franklin, Inc./Town Council

Subject Matter: Request Approval of Memorandum of Understanding and Funding Request between Main Street Franklin, Inc. and the Town of Franklin

Department Head's Comments/Recommendation: N/A

Town Manager's Comments/Recommendation: Recommend Approval.

The Town of Franklin is undertaking its Downtown Strategic Economic Development Plan in conjunction with the NC Department of Commerce – Main Street and Rural Development (MSRD) division which will allow for application to become a Downtown Associate Community (DAC) and eventually returning to the NC Main Street program. The Town of Franklin determined that the best way to continue to work with the MSRD and to achieve the goal of re-entry to the NC Main Street Program would be to partner with a non-profit organization.

The purpose of the Memorandum of Understanding is to establish a cooperative partnership to support downtown revitalization, economic development, historic preservation, and implementation of the North Carolina Main Street Program framework and define the roles and responsibilities of each party.

Public entities can provide funding for non-profit organizations if they will be providing a service that the town would otherwise be tasked with providing. The Town budgeted for the requested \$60,000 based on estimates provided by the MSRD related to the NC Main Street Program requirements.

Suggested Motion: If favorable – approve the Memorandum of Understanding and \$60,000 Funding Request between Main Street Franklin, Inc. and the Town of Franklin, as presented.

Attachments: Yes No

Action Taken: _____

MEMORANDUM OF UNDERSTANDING

Between:

TOWN OF FRANKLIN, NORTH CAROLINA

and

MAIN STREET FRANKLIN, INC.

This Memorandum of Understanding ("MOU") is entered into by and between the Town of Franklin, North Carolina ("Town") and Main Street Franklin, Inc. ("MSF"), a North Carolina nonprofit corporation, for the purpose of establishing a cooperative partnership to support downtown revitalization, economic development, historic preservation, and implementation of the North Carolina Main Street Program framework.

I. PURPOSE

The purpose of this MOU is to define the roles and responsibilities of the Town and MSF in advancing downtown economic development and revitalization initiatives within the Franklin downtown district. The parties acknowledge that a strong partnership between local government and a community-based nonprofit organization is essential to successful downtown development and future participation in the North Carolina Main Street Program.

II. TERM

This MOU shall become effective upon execution by both parties and shall remain in effect until terminated by either party upon ninety (90) days written notice.

III. RESPONSIBILITIES OF MAIN STREET FRANKLIN, INC.

MSF agrees to serve as the Town's primary nonprofit partner for downtown revitalization initiatives and shall:

1. Lead implementation of downtown revitalization strategies and projects consistent with the principles of the North Carolina Main Street Program and Main Street America's Four-Point Approach.
2. Continue development and implementation of the Downtown Economic Development Plan and other downtown planning initiatives adopted or supported by the Town.
3. Coordinate stakeholder engagement among downtown businesses, property owners, residents, volunteers, civic organizations, and community partners.
4. Pursue designation and participation in the North Carolina Downtown Associate Community Program and, when appropriate, the North Carolina Main Street Program.
5. Recruit, organize, and manage volunteers, committees, and community partners to support downtown initiatives.
6. Develop and implement promotional activities, events, place-making projects, marketing campaigns, business support initiatives, and economic development programs benefiting the downtown district.

7. Seek grants, sponsorships, donations, and other funding opportunities to leverage public investment and support downtown revitalization efforts.
8. Maintain appropriate financial records, governance policies, and nonprofit compliance requirements.
9. Provide annual work plans, budgets, and periodic progress reports to the Town Council regarding activities funded through Town appropriations.
10. Use Town funding solely for public-purpose activities consistent with this MOU and applicable North Carolina law.

IV. RESPONSIBILITIES OF THE TOWN OF FRANKLIN

The Town agrees to:

1. Recognize MSF as its primary nonprofit partner for downtown revitalization and North Carolina Main Street-related initiatives.
2. Collaborate with MSF in advancing downtown economic development, historic preservation, tourism enhancement, and community development objectives.
3. Consider annual appropriations to support MSF's approved work plan, subject to budget availability and annual Town Council approval.
4. Provide reasonable cooperation, coordination, and access to information necessary for implementation of jointly supported downtown initiatives.
5. Designate appropriate Town staff and elected officials to coordinate with MSF and participate in planning efforts.
6. Support applications for participation in the North Carolina Downtown Associate Community Program, North Carolina Main Street Program, and related state or federal funding opportunities when appropriate.
7. Consider downtown revitalization recommendations developed through jointly supported planning efforts and public engagement processes.

V. FUNDING

Nothing in this MOU obligates the Town to provide a specific level of funding. Any financial support shall be authorized through annual appropriations approved by the Town Council.

MSF shall submit an annual funding request outlining proposed services, work plan objectives, anticipated outcomes, and budget needs for the upcoming fiscal year.

VI. REPORTING AND ACCOUNTABILITY

MSF shall provide the Town with:

- An annual work plan;
- An annual operating budget;
- An annual report summarizing activities, accomplishments, and outcomes;
- Financial information reasonably necessary to document the use of Town funds.

VII. INDEPENDENT ENTITY

MSF is an independent nonprofit corporation and is not an agency, department, or employee of the Town. Nothing in this MOU shall be construed as creating a joint venture, partnership, or employment relationship between the parties.

VIII. AMENDMENTS

This MOU may be amended at any time by written agreement of both parties.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Understanding on the dates indicated below.

TOWN OF FRANKLIN

Mayor

Date: _____

MAIN STREET FRANKLIN, INC.

Board Chair

Date: _____

Main Street Franklin, Inc.

July 6, 2026

Mayor and Members of the Franklin Town Council
Town of Franklin
95 East Main Street
Franklin, NC 28734

RE: Fiscal Year 2026-2027 Funding Request for Main Street Franklin, Inc.

Dear Mayor and Council Members:

As the Board of Directors of Main Street Franklin, Inc. (MSF), we respectfully request an annual appropriation of \$60,000 from the Town of Franklin for Fiscal Year 2026-2027 to support downtown revitalization, economic development, historic preservation, and implementation of the North Carolina Main Street Program framework.

Main Street Franklin was established to serve as Franklin's community-driven downtown revitalization organization and to advance the goals outlined in the Downtown Economic Development Plan. Through collaboration with the Town, local businesses, property owners, residents, and community partners, MSF will work to strengthen downtown Franklin as an economic, cultural, and social center for our community.

Town funding will support the implementation of key initiatives, including:

- Completion and submission of Franklin's application to the North Carolina Downtown Associate Community Program.
- Continued implementation of the Downtown Economic Development Plan.
- Development of downtown building and business inventories required for future Main Street program participation and economic development planning.
- Recruitment and management of volunteers, committees, and community stakeholders using the Main Street Four-Point Approach of Organization, Promotion, Design, and Economic Vitality.
- Business retention, recruitment, and support efforts designed to strengthen downtown commerce and increase private investment.
- Coordination of downtown promotions, place-making initiatives, and marketing efforts that increase visitation and economic activity.
- Support and promotion of downtown façade improvement efforts and historic preservation initiatives.

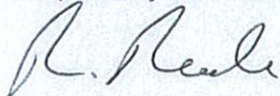
- Pursuit of grants, sponsorships, and private-sector funding to leverage public investment and increase available resources for downtown projects.
- Establishment of organizational systems, policies, reporting procedures, and performance metrics consistent with North Carolina Main Street Program standards.

Main Street Franklin will provide accountability for these public funds through an annual work plan, operating budget, periodic progress reports, detailed reporting quarterly or as requested for the utilization of the funds, and an annual accomplishments report presented to the Town Council. Performance measures will include organizational development milestones, downtown business participation, grant funding secured, investment leveraged, program participation, and progress toward Downtown Associate Community designation.

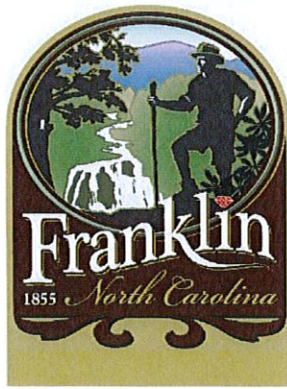
The Board of Directors believes this investment represents an important step toward building a sustainable downtown revitalization program that will generate long-term economic benefits for Franklin, support local businesses, encourage private investment, enhance community pride, and position the Town for future participation in the North Carolina Main Street Program.

We appreciate the Town's continued commitment to downtown Franklin and look forward to working together to advance our shared vision for the community.

Respectfully submitted,



Rob Reale
Board Chair
Main Street Franklin, Inc.



Agenda Item – Town Council

Meeting Date: July 6, 2026

Agenda Item #: 11-B

Department/Agency: Main Street Program/Administration

Subject Matter: Request Approval of Economic Development Incentive Grant Application

Department Head's Comments/Recommendation: Request approval

Town Manager's Comments/Recommendation: Recommend Approval

The application was submitted by Franklin Machine Company requesting assistance with painting under Façade Improvement Grant and new sign under the Sign Grant. The façade grant is a 50/50 match up to \$5,000 for the cost of painting and the sign grant is a \$500.00 maximum grant. The application meets all standards under the sign ordinance and requirements for this grant; the total cost for the painting and signage low bid is \$18,419.71. If approved, the Town would provide a reimbursement of \$5,500.00 for the improvements.

Suggested Motion: If favorable, to approve the economic development incentive grant application for Franklin Machine Company, as presented.

Attachments: Yes No

Action Taken: _____

Town of Franklin Incentive Application

Personal Information:

Name: Allyson Nieddy Phone: 828-524-2313
Address: 231 Depot St Franklin Email: allyson@franklin
machineandsteel.com

Business Information:

Name & Physical Address of Business: Franklin Machine Company
Mailing Address (other than Physical Address): _____
Business Phone: 828-524-2313 Business Email: info@franklin
machineandsteel.com FEIN # 39-2513882

Property Owner Information (if different from Applicant):

Name of Property Owner: Ryan Warrington
Mailing Address (other than Physical Address): _____
Owner Phone: 912-230-1435 Owner Email: ryan@franklinmachineandsteel.com

Program(s) Being Requested - Please select those which apply:

Facade Improvement Grant

Rent Subsidy

Sign Grant

Design Grant

Other Incentive Grants

Grant - various permit fees

Grant - Utility (water/sewer) connection

IMPORTANT - READ BEFORE SIGNING

With your signature below, you certify that you have read and understand the policies and guidelines for each program you are applying for; you understand that your eligibility and participation in these programs is not guaranteed and is contingent upon compliance with all program policies and guidelines; you understand that additional information may be required to complete the review of this application, or to evaluate your eligibility in these programs in the future.

Signature: Allyson Nieddy Date: 4/23/2026

APPROVALS (as required):

Town Planner: _____ Date: _____

Town Manager: _____ Date: _____



**YELLOW AREAS REPRESENT NEW SIGNAGE AREAS. EACH YELLOW AREA APPROX 24" H X 32 FT W
TOTAL OF 6 NEW SIGNAGE AREAS 24" X 32 FT EACH**



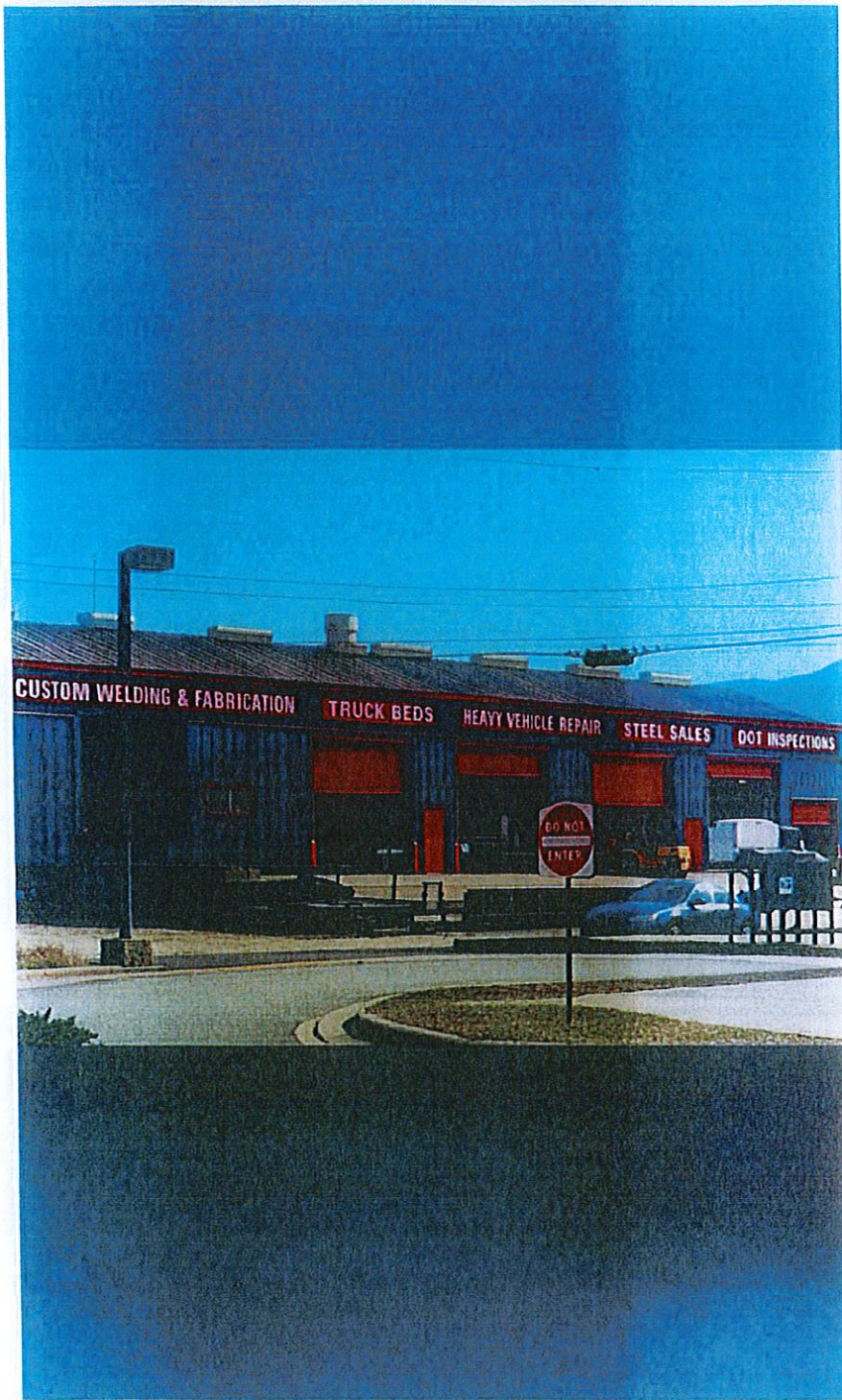
$$2' \times 32' = 64'$$

$$64^{sq\ ft} \times 6 = 384\ sq\ ft\ total$$

1:49

Messages

Signal strength, Wi-Fi, and battery (16%) icons



Navigation icons: back, home, chatgpt.com, refresh, and more options



LTG Painting

P.O. Box 272
Clayton, Georgia 30525
Leonard Green

INVOICE

Invoice #: 2026-001
Date: April 23, 2026
Due: Upon completion

BILL TO

Franklin Machine Company
Attn: Chase
Franklin, NC

PROJECT

Exterior painting
Franklin Machine Shop
2 coats DTM (Direct to Metal)

| Description | Qty | Rate | Amount |
|--|------------------|--------|--------------------|
| Paint application — 2 coats DTM (Direct to Metal) Surface area: 13,177 sq ft | 13,177 sq ft | \$1.50 | \$19,765.00 |
| Paint materials Direct-to-metal paint, supplied by LTG Painting | 90 gallons | — | \$6,338.00 |
| | Subtotal | | \$26,103.00 |
| | Tax | | \$0.00 |
| | Total Due | | \$26,103.00 |

NOTES

Quote covers application of 2 coats of Direct-to-Metal (DTM) paint to approximately 13,177 sq ft of surface area at the Franklin Machine Shop, plus all paint materials (90 gallons). Pricing is based on the verbal quote provided by Leonard Green, LTG Painting.

Thank you for your business — LTG Painting

Signs Express
 123 W. Palmer St, Suite 2, Franklin, NC 28734
 sales@sesigns.net
 (828) 369-8800



www.sesigns.net

Quote 26045

BUILDING SIGNS

SALES REP INFO
 Brian Wright
 wncsignco@gmail.com
 (828) 369-8800

QUOTE DATE
 Mon, 04/13/2026
 QUOTE EXPIRY DATE
 Wed, 05/13/2026
 TERMS
 Due on Receipt

REQUESTED BY
 Franklin Machine Company

CONTACT INFO
 Ryan Warrington
 ryan@franklinmachineandsteel.com
 (828) 332-1912
 Mobile: (912) 230-1435

| ITEM | QTY | UOM | U.PRICE | TOTAL (EXCL. TAX) | TAXABLE |
|---|-----|------|------------|-------------------|---------|
| 1 Custom Digitally Printed Sign Sign panel with digitally printed vinyl graphics - TRUCK PARTS REPAIR, STEEL FABRICATION /WELDING, SIGNAGE WRAP AROUND REST OF BUILDING FACE Width: 96 Inches Height: 24 Inches Sides: 1 Design Time (min): 10 Laminated ACM 3mm- White | 23 | Each | \$350.00 | \$8,050.00 | Y |
| 2 Custom Digitally Printed Sign Sign panel with digitally printed vinyl graphics - REPLACEMENT FACES ROAD SIGN Width: 96 Inches Height: 48 Inches Sides: 1 Design Time (min): 10 Laminated ACM 3mm- White | 8 | Each | \$450.00 | \$3,600.00 | Y |
| 3 Custom Digitally Printed Sign Sign panel with digitally printed vinyl graphics - END OF BUILDING FACING TOWN Width: 96 Inches Height: 32 Inches Sides: 1 Design Time (min): 10 Laminated ACM 3mm- White | 5 | Each | \$250.00 | \$1,250.00 | Y |
| 4 Custom Digitally Printed Sign Sign panel with digitally printed vinyl graphics Width: 96 Inches Height: 48 Inches Sides: 1 Design Time (min): 10 Laminated ACM 3mm- White | 5 | Each | \$450.00 | \$2,250.00 | Y |
| 5 Installation (Out of Shop) Labor (hrs): 16 Bucket Truck (hrs): 16 | 1 | Each | \$2,080.00 | \$2,080.00 | Y |

This quote is good for 30 days. The undersigned agrees that all permits and permissions are the responsibility of the purchaser. By my signature, I authorize work to begin and agree to pay the above amount in full according to the terms on this agreement. Each line item on this quote includes a designated amount of design time and includes two simple revisions at no additional cost. This includes changes such as: minor copy and layout edits, spelling corrections, and color updates. Significant artwork revisions will be requested at a rate of \$100/hr.

| | |
|---------------------------|--------------------|
| Setup: | \$25.00 |
| Subtotal: | \$17,255.00 |
| Sales Tax (6.75%): | \$1,164.71 |
| Total: | \$18,419.71 |

SIGNATURE:

DATE:



Agenda Item – Town Council

Meeting Date: July 6, 2026

Agenda Item #: 11-C

Department/Agency: Finance

Subject Matter: Request Approval of Renewal of Debt Book for GASB recording/reporting five (5) year contract

Department Head's Comments/Recommendation: Recommend Approval

Town Manager's Comments/Recommendation: Recommend Approval

With the implementation of new GASB regulations, it is necessary to properly document items that may be impacted by these regulations including: leases and software license agreements. The Debt Book program is recommended as a tool to ensure that information that is required for audit is recorded and reported accurately and in a format that is accepted by auditors and other financial regulatory bodies.

The Town had a three-year contract from 2023 to 2026 and the software has been of benefit when preparing for audit. The renewal with a five-year contract was the most cost-effective option and locks in the rates.

Suggested Motion: If favorable – To approve a five-year contract renewal with Debt Book for reporting and recording for GASB compliance, as presented.

Attachments: Yes No

Action Taken: _____



RENEWAL AMENDMENT & ORDER FORM

This Renewal Amendment & Order Form ("**Renewal Amendment**") to the existing Agreement, as defined below, is entered into between Fifth Asset, Inc. d/b/a DebtBook ("**DebtBook**") and the Customer identified in the signature block below ("**Customer**") (together, the "**Parties**"), is effective as of the date of Customer's signature below and amends the Agreement as set forth below.

RECITALS

WHEREAS, the Parties have previously executed the Agreement dated June 1, 2022 (together, the "**Agreement**"), as amended, which established the rights and obligations of each party with respect to the Services.

WHEREAS, the Parties now wish to amend the Agreement to renew the Agreement and the Services for an additional 5 years.

NOW, THEREFORE, in consideration of the mutual covenants and promises set forth herein and the continuing rights and obligations of the parties as set forth in the Agreement and the Renewal Amendment, the parties agree as follows:

SERVICES & FEES

| |
|---|
| Treasury |
| Item & Description |
| Debt Accounting Annual recurring fee for DebtBook's debt accounting software-as-a-service application provided to Customer through access to the Application Services |
| Debt Management Core Annual recurring fee for DebtBook's debt management software-as-a-service application provided to Customer through access to the Application Services |

| |
|---|
| Compliance |
| Item & Description |
| Lease & SBITA Management Complete Annual recurring fee for DebtBook's Lease and SBITA management software-as-a-service application provided to Customer through access to the Application Services |

| Annual Summary | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 |
|------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Recurring Subscription Fees | \$14,000.00 | \$14,250.00 | \$14,500.00 | \$14,750.00 | \$15,000.00 |
| One-Time Implementation Fees | \$0.00 | | | | |
| Annual Total | \$14,000.00 | \$14,250.00 | \$14,500.00 | \$14,750.00 | \$15,000.00 |
| TOTAL | | | | | \$72,500.00 |

TERMS

1. The Parties have agreed to renew and extend the Agreement for an additional 5 years beginning on July 1, 2026 (the “**Renewal Date**”) and concluding on June 30, 2031 (the “**Renewal Term**”).
2. The definition for “**Application Services**” in the Agreement is hereby amended to mean the Products and other application-based services that DebtBook offers to Customer through access to the DebtBook application. “**Products**” means, collectively, any products DebtBook may offer to Customer from time to time through the Application Services, in each case as established in any Order Form then in effect. The specific Products offered to Customer as part of the Application Services are limited to those Products expressly described in any Order Form then in effect.
3. The Fees for each year of the Renewal Term are set forth above and will be due and payable on the Renewal Date and on each anniversary thereafter, subject in each case to the payment terms in the Agreement.
4. Any reference to the “**Agreement**” will mean the Agreement as modified by this Renewal Amendment. On the first day of the Renewal Term, this Renewal Amendment will constitute an “**Order Form**” as defined in the Agreement. Capitalized terms not defined herein will have the same meaning ascribed to them as set forth in the Agreement.
5. The express provisions of this Renewal Amendment constitute the sole amendment and modification of the Agreement by and between the Parties in connection with the Renewal Term. This Renewal Amendment may be executed in counterparts, including facsimile or other electronic counterparts.
6. Each of the undersigned represents that they are authorized to (1) execute and deliver this Renewal Amendment on behalf of their respective party and (2) bind their respective party to the terms of the Agreement, and (3) sufficient funds have been appropriated and are available to pay any Fees due under the Agreement in Customer's current fiscal year.

Fifth Asset, Inc. d/b/a DebtBook

Town of Franklin, NC

By:

By:

Name:

Name:

Title:

Title:

Date:

Date:



Agenda Item – Town Council

Meeting Date: July 6, 2026

Agenda Item #: 11-D

Department/Agency: Southwestern Community College/Town Council

Subject Matter: Request Waiver of Availability Fees and ongoing usage fees for Southwestern Community College Burn Building Project

Department Head's Comments/Recommendation: N/A

Town Manager's Comments/Recommendation: N/A

Mayor Guffey and Town Manager Owens met with Dr. Don Tomas and Curtis Dowdle to discuss a request for fee waiver for the water line at the Southwestern Community College Burn Building project. The line size requires a substantial availability fee due to the amount of water that would be used on a regular basis. Southwestern Community College has provided an informational sheet to indicate the importance of this project and the request for waiver of fees. Only the Town Council can waive fees.

Suggested Motion: If favorable – approve the waiver of availability fees for Southwestern Community College Burn Building Project, as presented.

Attachments: Yes No

Action Taken: _____

Southwestern Community College Division of Public Safety Training

Town Manager, Mayor and Members of the Town Council,

On behalf of Southwestern Community College (SCC) we respectfully request a waiver of fees associated with our Public Safety Training Center's (PSTC) Fire/Rescue Training Facility. Specifically, we are requesting a waiver for:

1. **The initial connection fee** to the Town of Franklin's water line. Availability fee in the amount of \$49,700.00
2. **Any ongoing usage fees** for water utilized during Fire/Rescue training exercises at the facility.

As a dedicated partner in public education and community safety, SCC's Public Safety Training Center serves a vital role in training the region's first responders. The individuals who train at our facility, many of whom serve the Town of Franklin and surrounding Macon County communities rely on rigorous, real-world simulations to prepare for life-saving operations.

Water is an indispensable resource for this training, particularly for live-fire suppression drills, apparatus testing, and tactical maneuvers. Because SCC is a public, non-profit educational institution dedicated to community service, the standard connection and utility fees present a significant budgetary challenge for our training programs.

Granting this waiver would be a direct investment in the safety and preparedness of local emergency personnel. We view this as a vital partnership between the Town of Franklin and Southwestern Community College to ensure our mutual first responders receive the highest quality training without undue financial strain on educational resources.

We deeply appreciate your ongoing support of Southwestern Community College and your consideration of this request.

Thank you for your time, consideration, and continued partnership.

Dr. Don Tomas, President, Southwestern Community College
Curtis Dowdle, Dean of Public Safety Training

For almost 40 years, the Town of Franklin has partnered and supported Southwestern Community College (SCC) Fire Rescue Training Program/Facility, located at the Public Safety Training Center (PSTC) by providing access to water. This support helps provide critical firefighter and emergency responder training for departments both within and beyond SCC's service areas of Jackson, Macon, Swain and Qualla Boundary. This partnership and support have directly contributed to the development of safer, better-trained firefighters who are responsible for protecting lives, homes, businesses, and property throughout our region.

- The SCC-PSTC Fire Rescue Training Facility currently uses two hydrants supplied by the Town of Franklin. The new training facility will take the place of the old training facility. Two new hydrants will be placed at the new facility.
- SCC provides fire/rescue training to area departments, helping improve firefighter skills and potentially contributing to better ISO ratings that can affect property insurance.
- The training facility brings firefighters into the area, generating local economic activity through spending on food, fuel, lodging, and other services.
- Training includes basic and advanced firefighting, driver/operator training, hose and pump testing.
- Water-based training is reduced during winter months and during periods of extreme summer heat for safety reasons.
- Most training occurs at night in four-hour blocks. Water is applied in short bursts (5–10 seconds at a time), with rotations and rest periods between evolutions.
- Water use averages about 3–4 nights per month and some Saturdays, though usage varies by month and seasons.
- Water shuttle classes typically use about 5,000–10,000 gallons per session, often utilizing draft sites around the river rather than hydrant water.
- Fire departments generally use hydrants only to fill tankers and shuttle water to training sites, allowing training to occur at designated locations rather than directly from hydrants.

- Macon County has approximately 325 volunteer firefighters serving 10 departments. Each of the 10 departments employ paid members as well.
- Facility training is worth 3.15 max points toward ISO rating. Facility training is the largest training contributor to an ISO rating for each department training. The training category is worth 9 points in total.

ATTACHMENT

- **Attachment summary:** The fire department's Public Protection Classification improves community safety by reducing fire losses and lowering insurance premiums. It evaluates fire suppression, water supply, emergency communication, and community risk reduction efforts. Higher ratings depend on meeting standards for fire response, water infrastructure, fire prevention, education, and investigation, incentivizing investments in fire protection and community safety programs.



How Does the Fire Department Rating Benefit for the Community?

The Public Protection Classification (PPC™) program recognizes the efforts of communities to provide fire protection services for citizens and property owners. A community's investment in fire mitigation is a proven and reliable predictor of future fire losses. Insurance companies use PPC information to help establish fair premiums for fire insurance — generally offering lower premiums in communities with better protection. By offering economic benefits for communities that invest in their firefighting services, the program provides an additional incentive for improving and maintaining public fire protection.

The program also provides help for fire departments and other public officials as they plan, budget for, and justify improvements.

The most significant benefit of the PPC program is its effect on losses. Statistical data on insurance losses bears out the relationship between excellent fire protection — as measured by the PPC program — and low fire losses. PPC helps communities prepare to fight fires effectively.

Public Protection Classification (PPC™) information plays an important part in the decisions insurers make affecting the underwriting and pricing of property insurance. In fact, most U.S. insurance companies — including the largest ones — use PPC information in one or more of the following ways:

- to identify opportunities for writing new business
- to manage the quality of community fire protection across their book of business
- to review loss experience in various rating territories
- to offer coverages and establish deductibles for individual homes and businesses

Insurance companies — not ISO or NC OSFM — establish the premiums they charge to policyholders. The methodology a company uses to calculate premiums for property insurance may depend on the company's fire loss experience, underwriting guidelines, and marketing strategy.

Here are some general guidelines to help you understand the benefits of improved PPC ratings for residents and businesses:

- PPC may affect the underwriting and pricing for a variety of personal and commercial insurance coverages, including homeowners, mobile home, fine arts floaters, and commercial property (including business interruption).
- Assuming all other factors are equal, the price of property insurance in a community with a good PPC (rating) is lower than in a community with a poor PPC (rating).



How Does the Fire Department Rating Benefit for the Community (continued)?

The purpose of an NC OSFM public protection survey is to gather information to determine a Public Protection Classification (PPC™), which insurers use for underwriting and to calculate premiums for fire insurance. The Fire Suppression Rating Schedule (FSRS) recognizes fire-protection features only as they relate to suppression of fires in structures.

In many communities, fire suppression may be only a small part of the fire department's overall responsibility. NC OSFM recognizes the dynamic and comprehensive duties of a community's fire service. We understand the complex decisions a community must make in planning and delivering emergency services. However, we evaluate only features related to reducing property losses from fire.

What is The Fire Suppression Rating Schedule?

The Fire Suppression Rating Schedule (FSRS) is a manual containing the criteria ISO and the NC OSFM uses in reviewing the fire prevention and fire suppression capabilities of individual communities or fire protection areas. The schedule measures the major elements of a community's fire protection system and develops a numerical grading called a Public Protection Classification (PPC™).

The FSRS employs nationally accepted standards developed by such organizations as the National Fire Protection Association (NFPA), the American Water Works Association (AWWA), and the Association of Public-Safety Communications Officials (APCO) International. When those organizations update their standards, the ISO evaluation changes as well. The PPC program always provides a useful benchmark that helps fire departments and other public officials measure the effectiveness of their efforts — and plan improvements.

How the FSRS works

The FSRS lists many items (facilities and practices) that a community should have to fight fires effectively. The schedule is performance based and assigns credit points for each item. Using the credit points and various formulas, NC OSFM calculates a total score on a scale of 0 to 105.5.

To receive certain PPC ratings, a community must meet minimum criteria. After a community meets those criteria, the PPC rating depends on the community's score on the point scale.



How the FSRS works (continued)

After a community meets those criteria, the PPC depends on the community's score on the 100-point scale: PPC Points

- Class 1 90.00 or more
- Class 2 80.00 to 89.99
- Class 3 70.00 to 79.99
- Class 4 60.00 to 69.99
- Class 5 50.00 to 59.99
- Class 6 40.00 to 49.99
- Class 7 30.00 to 39.99
- Class 8 20.00 to 29.99
- Class 9 10.00 to 19.99
- Class 10 0.00 to 9.99

The FSRS considers three main areas of a community's fire suppression system: emergency communications, fire department (including operational considerations), and water supply. In addition, it includes a Community Risk Reduction section that recognizes community efforts to reduce losses through fire prevention, public fire safety education, and fire investigation.



NEEDED FIRE FLOW

General

This item develops Needed Fire Flows for selected locations throughout the city, which are used in the review of subsequent items of this Schedule. The calculation of a Needed Fire Flow (NFF_i) for a subject building in gallons per minute (gpm) considers the Construction (C_i), Occupancy (O_i), Exposure (X_i), and Communication (P_i) of each selected building, or fire division, as outlined below

Construction Factor (C_i)

That portion of the Needed Fire Flow attributed to the construction and area of the selected building is determined by the following formula:

$$C_i = 18F (A_i)^{0.5}$$

A = Effective Area

F = Coefficient related to the class of construction:

- F = 1.5 for Construction Class 1* (Frame)
- = 1.0 for Construction Class 2* (Joisted Masonry)
- = 0.8 for Construction Class 3* (Non-Combustible) and
- = 0.8 for Construction Class 4* (Masonry Non-Combustible)
- = 0.6 for Construction Class 5* (Modified Fire Resistive) and
- = 0.6 for Construction Class 6* (Fire Resistive)

A_i = Effective * Area

Effective area is a modification of the total building area measured in square feet. The modification considers construction class, building height, fire protection features, division walls, and other factors that contribute to the spread of fire in a building.

Minimum and Maximum Values

The minimum value of the construction factor (C) is 500 gpm

The maximum value for construction factor (C) is:

8,000 gpm for Construction Classes 1 and 2

6,000 gpm for Construction Classes 3, 4, 5 and 6

6,000 gpm for a 1-story building of any class of construction



CONSTRUCTION FACTOR

$C = 18F (vA)$

A = Effective Area in Square Feet

| | Construction Class 1 Factor 1.5 | Construction Class 2 Factor 1.0 | Construction Classes 3 and 4 Factor 0.8 | Construction Classes 5 and 6 Factor 0.6 |
|------|--|--|--|--|
| GPM | Effective area in Square Feet | Effective area in Square Feet | Effective area in Square Feet | Effective area in Square Feet |
| 500 | 500 | 1,200 | 1,900 | 3,300 |
| 750 | 1,100 | 2,400 | 3,700 | 6,600 |
| 1000 | 1,700 | 3,900 | 6,100 | 10,900 |
| 1250 | 2,600 | 5,800 | 9,100 | 16,200 |
| 1500 | 3,600 | 8,200 | 12,700 | 22,700 |
| 1750 | 4,800 | 10,900 | 17,000 | 30,200 |
| 2000 | 6,200 | 13,900 | 21,800 | 38,700 |
| 2250 | 7,700 | 17,400 | 27,200 | 48,300 |
| 2500 | 9,400 | 21,300 | 33,200 | 59,000 |
| 2750 | 11,300 | 25,500 | 39,700 | 70,900 |
| 3000 | 13,400 | 30,100 | 47,100 | 83,900 |
| 3250 | 15,600 | 35,200 | 54,900 | 97,700 |
| 3500 | 18,000 | 40,600 | 63,400 | 112,700 |
| 3750 | 20,600 | 46,400 | 72,400 | 128,700 |
| 4000 | 23,300 | 52,500 | 82,100 | 145,900 |
| 4250 | 26,300 | 59,100 | 92,400 | 164,200 |
| 4500 | 29,300 | 66,000 | 103,100 | 183,400 |
| 4750 | 32,600 | 73,300 | 114,600 | 203,700 |
| 5000 | 36,000 | 81,100 | 126,700 | 225,200 |
| 5250 | 39,600 | 89,200 | 139,400 | 247,700 |
| 5500 | 43,400 | 97,700 | 152,700 | 271,200 |
| 5750 | 47,700 | 106,500 | 166,500 | 295,900 |
| 6000 | 51,500 | 115,800 | | |
| 6250 | 55,700 | 125,500 | | |
| 6500 | 60,200 | 135,500 | | |
| 6750 | 64,800 | 145,800 | | |
| 7000 | 69,600 | 156,700 | | |



Occupancy Factors

The factors below reflect the influence of the occupancy in the selected building on the Needed Fire Flow:

| <u>OCCUPANCY COMBUSTIBILITY CLASS*</u> | <u>OCCUPANCY FACTOR (O_i)</u> |
|--|---|
| C-1* (Non-Combustible) | 0.75 |
| C-2* (Limited Combustible) | 0.85 |
| C-3* (Combustible) | 1.00 |
| C-4* (Free Burning) | 1.15 |
| C-5* (Rapid Burning) | 1.25 |

Typical Non-Manufacturing Occupancy Classification

Classification 1: Steel or concrete products storage, unpackaged

Classification 2: Apartments Hotels
Churches Motels
Court Houses Offices
Dormitories Parking Garages
Hospitals Schools

Classification 3: Amusement park buildings, including arcades and game rooms
Automobile sales and service
Department stores
Discount stores
Food and beverage - sales, service, or storage
General merchandise - sales or storage
Hardware, including electrical fixtures and supplies
Motion picture theaters
Pharmaceutical retail sales and storage
Repair or service shops
Super markets
Unoccupied buildings

Classification 4: Aircraft hangers, with or without servicing/repair
Auditoriums
Building material sales and storage
Freight depots, terminals
Furniture - new or secondhand
Paper and paper product sales and storage
Printing shops and allied industries
Theaters, other than motion picture
Warehouses
Wood product sales and storage



- Classification 5: Chemical sales and storage
 - Cleaning and dyeing material sales and storage
 - Paint sales and storage
 - Plastic or plastic product sales and storage
 - Rag sales and storage
 - Upholstering shops
 - Waste and reclaimed material sales and storage

Typical Manufacturing Occupancy Classifications

Classification 1: No current listing

- Classification 2: Ceramics manufacturing
 - Concrete or cinder products manufacturing
 - Fabrication of metal products
 - Primary metals industries

- Classification 3: Baking and confectionery
 - Dairy processing
 - Leather processing
 - Soft drink bottling
 - Tobacco processing

- Classification 4: Apparel manufacturing
 - Breweries
 - Cotton gins
 - Food processing
 - Metal coating and finishing
 - Paper products manufacturing
 - Rubber products manufacturing
 - Woodworking industries

- Classification 5: Cereal or flour mills
 - Chemical manufacturing
 - Distilleries
 - Fabrication of textile products, except wearing apparel
 - Meat and poultry processing
 - Plastic products manufacturing
 - Textile manufacturing



Calculation of Needed Fire Flow for Residential Property

When a wood shingle roof covering on the building being considered, or on exposed buildings, can contribute to spreading fires, add 500 gpm to the Needed Fire Flow.

The Needed Fire Flow shall be rounded off to the nearest 250 gpm if less than 2,500 gpm and to the nearest 500 gpm if greater than 2,500 gpm.

Residential Flows

For 1- and 2-family dwellings not exceeding 2 stories in height, the following Needed Fire Flows shall be used:

| DISTANCE BETWEEN BUILDINGS | NEEDED FIRE FLOW |
|----------------------------|------------------|
| More than 30 feet | 500 gpm |
| 21 – 30 feet | 750 gpm |
| 11 – 20 feet | 1,000 gpm |
| 0 – 10 feet | 1,500 gpm |

For 1- and 2-family dwellings with an effective area greater than 4,800 square feet, calculate the Needed Fire Flow using the Needed Fire Flow formula.

Calculating the Need Fire Flow

Type of Occupancy (Church School etc.) _____

Number of Stories _____
 Construction Class _____
 Effective Area (Square Footage) _____
 Needed GPM from the Construction Table _____ GPM
 Occupancy Combustibility Class _____
 Occupancy Factor _____

Needed GPM from the Construction Table _____ X Occupancy Factor _____ = _____ GPM

Needed Fire Flow = _____ GPM (round to the nearest 250 GPM)



Emergency communications

A maximum of **10 points** of a community's overall score is based on how well the fire department receives and dispatches fire alarms. Our field representatives evaluate:

- the emergency reporting system
- the communications center, including the number of telecommunicators
- computer-aided dispatch (CAD) facilities
- the dispatch circuits and how the center notifies firefighters about the location of the emergency

Emergency reporting: NC OSFM will credit basic 9-1-1 or Enhanced 9-1-1. Other items evaluated include E9-1-1 wireless, voice over Internet Protocol (VoIP), and computer-aided dispatch (CAD). **3 points**

Telecommunicators: NC OSFM credits the performance of the telecommunicators in accordance with the general criteria of NFPA 1221, Standard for the Installation, Maintenance, and Use of Emergency Services Communications Systems. We also credit emergency dispatch protocols and the telecommunicators' training and certification programs. **4 points**

Dispatch circuits: NC OSFM credits the number and type of dispatch circuits in accordance with the general criteria in NFPA 1221. **3 points**

Fire department

A maximum of **50 points** of the overall score is based on the fire department. NC OSFM reviews the distribution of fire companies throughout the area and checks that the fire department tests its pumps regularly and inventories each engine and ladder company's equipment according to NFPA 1901. NC OSFM also reviews the fire company records to determine factors such as:

- type and extent of training provided to fire company personnel
- number of people who participate in training
- firefighter response to emergencies
- maintenance and testing of the fire department's equipment

(The Equipment Lists for an Engine, Ladder and Service are on page 17-20)

Engine companies: NC OSFM compares the number of in-service pumpers and the equipment carried with the number of needed pumpers and the equipment identified in the FSRS. The number of needed engines depends on the basic fire flow, the size of the area served, and the method of operation. **6 points**

Reserve pumpers: NC OSFM evaluates the number of reserve pumpers and their pump capacity; other factors include hose and equipment carried. **0.5 points**



Pump capacity: NC OSFM compares the pump capacity of the in-service and reserve pumpers (and pumps on other apparatus) with the basic fire flow. NC OSFM considers a maximum basic fire flow of 3,500 gpm. **3 points**

Ladder/service companies: Communities use ladders, tools, and equipment normally carried on ladder trucks for ladder operations, as well as for forcible entry, utility shut-off, ventilation, salvage, overhaul, and lighting. The number and type of apparatus depend on the height of the buildings, needed fire flow, and size of the area served. **4 points**

Reserve ladder/service trucks: NC OSFM evaluates the number of reserve ladder/service trucks and the equipment they carry. **0.5 points**

Deployment analysis: NC OSFM credits the percentage of the community within specified response distances of pumpers (1.5 miles) and ladder/service apparatus (2.5 miles). As an alternative, a fire protection area may use the results of a systemic performance evaluation. That type of evaluation analyses CAD history to demonstrate that, with its current deployment of companies, the fire department meets the time constraints for initial arriving engine and initial full-alarm assignment. The timing is in accordance with the general criteria in NFPA 1710, Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Departments. **10 points**

Personnel: ISO credits the personnel available to respond to first alarms for structure fires. For personnel, not normally in the fire station (on-call and off-duty members), NC OSFM reduces credit for the responding members to reflect the time needed for notification, travel, and assembly on the fireground. ISO then applies an upper limit for the credit for personnel because it is impractical for a very large number of personnel to operate a piece of apparatus. **15 points**

Training: Trained personnel are vital to a competent fire suppression force. NC OSFM evaluates training facilities and their use; company training at fire stations; training and certification of fire officers; driver/operator, hazardous materials, and recruit training; and building familiarization and pre-incident planning inspections. **9 points**

| | |
|------------------------------|--------------------|
| Training Facility & Use | 3.15 points |
| Company | 2.25 points |
| Officer Certification | 0.54 points |
| Officer Training | 0.54 points |
| Pre-Fire Planning | 1.08 points |
| Recruit | 0.45 points |
| New Driver/Operator | 0.45 points |
| Established Driver/Operator | 0.45 points |
| Hazardous Materials | 0.09 points |
| Training Total Credit | 9.00 points |

Operational considerations: NC OSFM credits the standard operating procedures for structure firefighting and the establishment of an incident management system. **2 points**



Water supply

A maximum of **40 points** of the overall score is based on the community's water supply. This part of the survey focuses on whether the community has sufficient water supply for fire suppression beyond daily maximum consumption. NC OSFM surveys all components of the water supply system. We also review fire hydrant inspections and frequency of flow testing. Finally, we count the number of fire hydrants that are no more than 1,000 feet from the representative locations.

Supply system: NC OSFM compares the available water supply at representative community locations with the needed fire flows for those locations. The supply works, water main capacity, or fire hydrant distribution may limit the available supply. **30 points**

Hydrant size, type, and installation: NC OSFM evaluates the design and installation of fire hydrants. **3 points**

Inspection and fire flow testing of hydrants: NC OSFM evaluates the frequency and completeness of fire hydrant inspections and the flow-testing program, which can include the use of calibrated hydraulic modelling. NC OSFM also includes credit for hydrant marking. **7 points**

Water supply *(continued)*

Hydrant Inspection and Flow Testing Credit

| | |
|---------------------|-------------------------|
| Hydrant Inspections | 4 Points |
| Flow Testing | 2.4 Points |
| Hydrant Marking | <u>.6 Points</u> |
| Total | 7 points |



Community Risk Reduction

The Community Risk Reduction section of the FSRS offers a maximum of 5.5 points, resulting in 105.5 total points available in the FSRS. The inclusion of this section for “extra points” allows recognition for those communities that employ effective fire prevention practices, without unduly affecting those who have not yet adopted such measures. The addition of Community Risk Reduction gives incentives to those communities who strive proactively to reduce fire severity through a structured program of fire prevention activities.

The areas of community risk reduction evaluated in this section include:

- fire prevention
- fire safety education
- fire investigation

Fire prevention code adoption and enforcement: This section assesses the Fire Prevention Code adoption and enforcement capabilities of a community. Items evaluated include adoption and maintenance of one of the model codes; number and qualifications of fire prevention personnel, including certification and continuing education; and fire prevention programs, such as plan review, certificate of occupancy inspections, quality control, code compliance, inspection of private fire protection equipment, fire prevention ordinances, and coordination with fire department training and pre-incident planning activities. **2.2 points**

Public fire safety education: NC OSFM evaluates the existence of a fire safety education program; the qualifications, training, and certifications of public fire safety educators; and the activities of the various public fire safety education programs, such as residential fire safety programs, fire safety education in schools, juvenile Firesetter education programs, and fire safety education in occupancies with large loss potential or hazardous conditions. **2.2 points**

Fire investigation: This section examines the fire investigation activities of a community and is based on establishing authority to conduct and enforce fire investigations, the number and qualifications of fire investigators, the activities of the fire investigation staff, and the use of the National Fire Incident Reporting System. **1.1 points**



Community Risk Point Credit Breakdown

Credit for Fire Prevention Code Adoption and Enforcement 40 Points

Fire Prevention Code Regulations (PCR) 10 Points

Evaluation of fire prevention code regulations in effect.

For maximum credit for this item, the adopted fire prevention code in effect can be no older than 5 years old.

Fire Prevention Staffing (PS) 8 Points

Evaluation of staffing for fire prevention activities.

For maximum credit for this item each non-residential building shall be inspected and the records must be kept.

Fire Prevention Certification and Training (PCT)

Evaluation of the certification and training of fire prevention code enforcement personnel.

6 Points

1. *Inspectors Certification* 3 Points
2. *Inspectors Continuing Education* 3 Points
(24 hours of con-ed needed each year for maximum credit)

Fire Prevention Programs (PCP)

Evaluation of fire prevention programs.

16 Points

Plan Review

Plan review for new non-residential construction including remodeling and additions, receive a plan review of the fire prevention and fire protection features and are records kept of all the inspections and used to document and track inspection activity.

6 Points

Certificate of Occupancy Inspection

1. *What percentage of new residential construction receives a fire prevention inspection prior to issuing the Certificate of Occupancy?* 2 Points
2. *What percentage of new nonresidential construction receives a fire prevention inspection prior to issuing the Certificate of Occupancy?* 2 Points

Quality Assurance Program for Enforcement & Inspection Programs

Is there a quality assurance program for fire prevention inspectors as appropriate for their position and of the inspectors how many participate in the quality assurance program?

1 Point



Fire Prevention Programs (continued)

Code Compliance Follow-up

What percentage of violations receive a follow-up inspection to verify fire prevention code compliance? 1 Point

Inspection of Private Fire Protection Equipment

What percentage of private fire protection equipment inspected on a routine basis and in accordance with adopted codes? 1 Point

Fire Prevention Ordinances

Which fire prevention ordinances have been adopted:

Fire Lanes .4 Points

Fireworks .4 Points

BBQ Grill .4 Points

Hazardous Material .4 Points

Trash and Weeds .4 Points

Fire Department Training & Pre-Incident Planning Coordination

Is there a procedure to share information regarding fire prevention activities with training and pre-incident planning programs? 1 Point

Credit for Public Fire Safety Education

40 Points

Public Fire Safety Educators Qualifications and Training (FSQT)

10 Points

Evaluation of public fire safety education personnel training and qualification as specified by the authority having jurisdiction.

1. How many Public Fire Educators does the department have 5 Points
2. For maximum credit the public fire educators need to obtain 10 hours per year of continuing education in fire prevention. 5 Points

Public Fire Safety Education Programs (FSP)

30 Points

Evaluation of programs for public fire safety education.

Residential Fire Safety Programs

What percentage of the population in the Fire Protection Area is reached with fire safety education programs per year? (for maximum credit department needs to reach 100% of the population) 10 Points

School Fire Exit Drills

1. Are the schools in the Fire Protection Area holding at least 1 fire drill per month during the school session? 5 Points
2. Is developmentally appropriate classroom instruction presented on fire safety to all student in early childhood education? 5 Points

Juvenile Firesetter Intervention Program

What percentage (averaged over the past three years) of juveniles identified as being involved in fire-play or fire- setting behavior is referred for intervention services? (For maximum credit 100% must be referred) 5 Points



Public Fire Safety Education Programs (continued)

Large-loss Potential Occupancies

Does the fire department present fire safety education to all occupancies that have a large loss of life potential or hazardous conditions, such as high-rise buildings, hospitals, nursing home, industrial facilities, other large commercial structures or community risk from wildfires? (For maximum credit 100% must be reached)

5 Points

Credit for Fire Investigation Programs

20 Points

Fire Investigation Organization and Staffing (IOS)

8 Points

Evaluation of organization and staffing for fire investigations.

- 1. Is an office established with responsibility to conduct fire cause investigations and what percentage of structure fires receive a cause and origin investigation? (For maximum credit a 100% must have a cause and origin investigation).*
- 2. Does the number of investigators meet the needs of the fire department?*

4 Points

4 points

Fire Investigator Certification and Training (IQT)

6 Points

Evaluation of fire investigator certification and training.

- 1. Are there any fire investigators that are certified as Basic Fire and Arson investigator or higher following the criteria contained in NFPA 1033?*
- 2. Is there required amount of continuing education hours per year? (For maximum credit, 40 hours per year is required).*

3 Points

3 Points

Use of National Fire Incident Reporting System (IRS)

6 Points

Evaluation of the use of the National Fire Incident Reporting System (NFIRS) for the 3 years before the evaluation.

Has the department been participating in the NIFRS and has the department submitting their report monthly for the last 3 years?

6 Points



Summary of Credit

| | |
|---|---------------|
| Emergency Communication | Points |
| Emergency Reporting | 3 |
| Telecommunicators | 4 |
| Dispatch Circuits | 3 |
| Total Emergency Communication Points | 10 |
| <hr/> | |
| Fire Department | Points |
| Engine Company | 6 |
| Reserve Engine Company | 0.5 |
| Pump Capacity | 3 |
| Ladder / Service Company | 4 |
| Reserve Ladder / Service Company | 0.5 |
| Deployment Analysis | 10 |
| Personnel | 15 |
| Training | 9 |
| Operational Consideration's (SOP/SOG, ICS) | 2 |
| Total Fire Department Points | 50 |
| <hr/> | |
| Water Supply | Points |
| Supply System | 30 |
| Hydrant Size, Type and Installation | 3 |
| Hydrant Inspection & Condition | 7 |
| Total Water Supply Points | 40 |
| <hr/> | |
| Community Risk Reduction | Points |
| Fire Prevention Code Adoption & Enforcement | 2.2 |
| Public Fire Education | 2.2 |
| Fire Investigations | 1.1 |
| Total Community Risk Points | 5.5 |

Total Points: 105.5



Engine Equipment Credit

| Equipment and Hose | Needed | Points Credit/Unit | Total Points | Percentage of Credit |
|---|-------------|--------------------|--------------|----------------------|
| Booster tank 300 gal or larger | 300 | 1/10 | 30 | 5% |
| 15' soft-suction or 20' hard-suction | 1 | 12 | 12 | 2% |
| 1½", 1¾", or 2" hose carried 400' | 400' | 3/50 | 24 | 4% |
| Master stream appliance (1,000 gpm) Equivalent: Portable attack monitor (1,000 gpm) | 1 | 100 | 100 | 17% |
| 2½" nozzle with shutoff and 1", 1⅝", and 1¼" tips Equivalent: Portable attack monitor with solid bore tips | 1 | 20 | 20 | 3% |
| 2½" combination spray with shutoff Equivalent: 1 ¾" combo nozzle with shutoff w/2 ½" adapter 200 gpm combo nozzle with shutoff Portable attack monitor with fog tip | 1 | 30 | 30 | 5% |
| 1½" or 1¾" combination spray with shutoff | 2 | 10 | 20 | 3% |
| SCBA (30-minute minimum) | 4 | 24 | 96 | 16% |
| Extra cylinders (carried) | 4 | 6 | 24 | 4% |
| Salvage covers (minimum size of 12' x 14') Equivalent: 12' X 14' Canvas 12X 14 Rip-Stop 12 X 18 or Larger canvas or rip-stop | 2 | 2 | 4 | 1% |
| Electric handlights Equivalent: 4-volt wet handlight 6-volt dry handlight Rechargeable 6 volt handlight | 2 | 2 | 4 | 1% |
| Hose clamp | 1 | 4 | 4 | 1% |
| Hydrant hose gate (2½") Equivalent: 4-Way valve LDH Manifold Trimese | 1 | 4 | 4 | 1% |
| Gated wye (2½" x 1½" x 1½") Equivalent: Gated wye with 1 ½" reducers Water thief | 1 | 4 | 4 | 1% |
| Radio Mounted | 1 | 32 | 32 | 5% |
| Radio Portable | 1 | 16 | 16 | 3% |
| 12' to 16' roof ladder | 1 | 1 | 10 | 2% |
| 24' extension or larger ladder | 1 | 16 | 16 | 3% |
| Annual Pump Test | 1 | 100 | 100 | 17% |
| Annual Hose Test | 1 | 50 | 50 | 8% |



Ladder/Service Equipment Credit

| Equipment | Needed | Points Credit/Unit | Total Points | Percentage of Credit |
|--|---------------|-------------------------------|-------------------------|---------------------------------|
| SCBA (30-minute minimum) | 4 | 24 | 96 | 16% |
| Extra cylinders (carried) | 4 | 6 | 24 | 4% |
| Salvage covers (minimum size of 12' x 14') Equivalent: 12' X 14' Canvas 12X 14 Rip-Stop 12 X 18 or Larger canvas or rip-stop | 6 | 2 | 12 | 2% |
| Electric generator (3,000 watt) Equivalent: Mini Generator floodlight Mini Generator fan PTO Driven Inverter | 1 | 25 | 25 | 4% |
| Portable floodlight (500 watt) Equivalent: Mini Generator floodlight Tripod floodlight | 3 | 4 | 12 | 2% |
| Smoke ejector (5,000 cfm) Equivalent: Mini Generator fan Positive pressure fan Thermal imager device | 1 | 20 | 20 | 3% |
| Portable thermal cutting unit Equivalent: Circular saw with composite blade Hydraulic or pneumatic cutting tool Cutting torch Plasma Cutting tool | 1 | 20 | 20 | 3% |
| Saw – power (chain or heavy-duty rotary type) Equivalent: Chainsaw with carbide tip cutting blade | 2 | 20 | 20 | 3% |
| Electric handlights Equivalent: 4-volt wet handlight 6-volt dry handlight Rechargeable 6-volt handlight | 4 | 2 | 8 | 1% |
| 3' or 4' pike pole | 2 | 2 | 4 | 1% |
| 6' or longer pike pole | 4 | 2 | 8 | 1% |
| Radio Mounted | 1 | 32 | 32 | 5% |
| Radio Portable | 1 | 16 | 16 | 3% |
| 24' extension or larger ladder | 1 | 25 | 25 | 4% |
| 16' or longer roof ladder | 1 | 25 | 25 | 4% |
| 10' or longer attic ladder | 1 | 4 | 4 | 1% |
| 14' combination or longer ladder | 1 | 5 | 5 | 1% |
| Total Points for a service truck | | | 356 | 100% |



| Additional Equipment for a Ladder Company | | | | |
|---|---|-----|-----|-----|
| 16' or longer roof ladder | 1 | 25 | 25 | 4% |
| 35' extension or larger ladder | 1 | 25 | 25 | 4% |
| Elevated stream device* | 1 | 100 | 100 | 17% |
| Large spray nozzle (1000 gpm) | 1 | 16 | 16 | 3% |
| Aerial ladder/elevating platform | 1 | 200 | 200 | 33% |
| Annual tests | 1 | 50 | 50 | 8% |
| | | | 416 | |

Total Points for a ladder truck

772

***Of sufficient height to reach the roof of any building, or 100 feet, whichever is less. The credit shall be prorated if existing equipment has insufficient reach.**

9S Equipment List

- A tank with at least a 300-gallon capacity.
- Two 200-foot pre-connected hose lines, with a diameter of 1 ½ inches, 1 ¾ inches, or 2 inches, with nozzles that have a minimum flow of 95 GPM.
- At least 20 feet of hard-suction hose in a size to flow the capacity of the engine, or at least 15 feet of soft-suction hose with a diameter of at least four inches.
- Four self-contained breathing apparatus (SCBA) in proper working condition. A SCBA shall be considered in proper working condition if the facepiece, back frame and harness, cylinder, hoses, low air alarms, regulators, and accessories are tested and operational in accordance with manufacturer's recommendations. The SCBA's shall be certified in accordance with NFPA 1981, "Standard on Open-Circuit Self-Contained Breathing Apparatus (SCBA) for Emergency Services."
- Four spare SCBA cylinders.
- One roof ladder at least 12 feet long.
- One extension ladder at least 24 feet long.
- One folding ladder.
- One pike-head axe.
- One flat-head axe.
- One forcible entry tool.
- One pike pole or plaster hook at least 6 feet long.
- Two portable, rechargeable hand lights suitable for use in hazardous conditions in accordance with NFPA 70, "National Electrical Code."
- 100 feet of utility rope, at least ½ inch in diameter.
- Two 20-pound, class BC portable extinguishers.
- One 2½-gallon water extinguisher.
- One first aid kit.
- One bolt cutter at least 14 inches long.
- One two-way radio assigned to the apparatus.
- One traffic vest for each riding position.



Agenda Item – Town Council

Meeting Date: July 6, 2026

Agenda Item #: 11-E

Department/Agency: Town Council

Subject Matter: Request additional extension of payment for demolition of non-compliant structure

Department Head's Comments/Recommendation: N/A

Town Manager's Comments/Recommendation: N/A

At the August 7, 2023 Town Council Meeting, the Town Council determined that a structure at 981 East Main Street was out of compliance and the structure on the property was demolished following the proper process including public hearing. The property owners entered into a Lien Forbearance Agreement with the town on April 15, 2024 which provided for repayment of the \$16,000 within twelve months or at the time of sale of the property. No payment was received and the property was not sold during the repayment period.

At the June 2, 2025 meeting, Council Member Joe Collins made a motion, seconded by Council Member David Culpepper to allow the Duncan's to pay the interest through 6/2/2025 and extend the obligation for one (1) year at 8% or at the sale/closing of the property, whichever comes first. The motion carried by a vote of 4-1, Councilwoman Salain voted in opposition. Councilwoman Salain noted concerns of how long the property was in disrepair and overgrown and that individuals had begged Town Council to do something about it. She said she felt that the year for repayment was generous.

On June 24, 2026 Town Manager Amie Owens met with John Duncan regarding the payment owed. Mr. Duncan explained that the three property owners would like to suggest payment of the 8% interest owed and \$6,000 with the remaining \$10,000 under an additional twelve-month period of repayment to include. The email received from Samuel Duncan is included as an attachment. Ms. Owens noted that only the Town Council has the authority to make any decision related to the agreement.

Suggested Motion: Await Town Council Action.

Attachments: Yes X No

Action Taken: _____

Re: Note, 918 E. Main St.

Imie Owens <aowens@franklinnc.com>
to samsr, John ▾

Wed, Jun 24, 2:57 PM (17 hours ago)



Thank you, Sam.
I will share with the Town Council. As noted when I met with John, only the Town Council can act on changes to an existing agreement.

I have a good day,
Imie

On Wed, Jun 24, 2026 at 2:41 PM Sam Duncan Sr <samsr@1791.com> wrote:

Good afternoon, John Duncan met with the town officials today and requested the town accept the sum of \$6000.00 plus interest for an additional year. I am also requesting that I accept this offer. I would like to remind the town that it is receiving 8% interest on this money in a much lower market at this time.

Thanks for your consideration, Sam Duncan
Sent from my iPad

Imie Owens, MPA, ICMA-CM, SHRM-CP
Town Manager
Town of Franklin

In accordance with North Carolina General Statutes Chapter 132 (Public Records), all electronic correspondence to and from this address may be considered public record, and as such, subject to request and review by third parties.

↩ Reply

↩ Reply all

➡ Forward





Agenda Item – Town Council

Meeting Date: July 6, 2026

Agenda Item #: 11-F

Department/Agency: Fire Department/Town Council

Subject Matter: Appointment of one (1) member to the Fire Fighters' Relief Fund Board

Department Head's Comments/Recommendation: N/A

Town Manager's Comments/Recommendation: Town Council vote

The Franklin Fire Department recommends one (1) individual for appointment to the Fire Fighters' Relief Fund Board. The member is: Ryan Hursey. Mr. Hursey would take the place of Rick Westerman.

Suggested Motion: If favorable – vote to appoint Ryan Hursey to the Fire Fighters' Relief Fund Board.

Attachments: Yes X No ___

Action Taken: _____

Town of Franklin

To: Town Council
From: Justin Setser, Fire Chief
cc: Amie Owens, Town Manager
Date: 6/30/2026
Re: Fire Dept Relief Fund Recommended Appointment

Rick Westerman was serving as one of the two Town of Franklin representatives on the Franklin Fire and Rescue Relief Fund Board. Mr. Westerman has moved out of state and is no longer on the board. The Franklin Fire and Rescue department would like to recommend Ryan Hursey as Mr. Westerman's replacement. Mr. Hursey is currently an Assistant Chief with Franklin Fire and Rescue and expressed his willingness to serve on the relief board.



Agenda Item – Town Council

Meeting Date: July 6, 2026

Agenda Item #: 11-G

Department/Agency: Town Council

Subject Matter: Appointment of Tourism Development Authority (TDA) and Franklin ABC Board Members

Department Head's Comments/Recommendation: N/A

Town Manager's Comments/Recommendation: N/A

Town Council members will vote via ballot for three (3) TDA positions and for one (1) Franklin ABC Board position.

The term for the TDA positions is three-years until June 30, 2029.

The term for the Franklin ABC Board position is three-years until May 5, 2029.

Suggested Motion: Await results of ballot.

Attachments: Yes No

Action Taken: _____



TOWN OF FRANKLIN, NORTH CAROLINA

Application for Appointment to Boards/Authorities

Please return to the Town Clerk's office Attn: Nicole Bradley

95 East Main Street, P.O. Box 1479, Franklin, NC 28744

(828) 524-2516

nbradley@franklinnc.com

Additional Pages and/or a resume may be attached but is not required

NAME Anthony Benevento

STREET ADDRESS 40 Valley Rd, Franklin NC 28734

MAILING ADDRESS 11325 Kingsley Manor Way , Jacksonville Fl 32225

PHONE 904-655-0295

E-MAIL 43tonyb@gmail.com

Please consider me for appointment to the following board(s) or authorities

- X Alcoholic Beverage Control Board
Planning Board/Board of Adjustment
Franklin Tourism Development Authority

I am interested in serving on this board or authority because: I want to utilize my business knowledge to the betterment of Franklin

I have experience/expertise in the following areas and/or have served on the following board or authority:

I have over 50 years of experience in management, primarily in sales. So While that was in the Health Insurance sector, I know and understand value propositions and maximizing service and costs. I currently am on the Advisory board for the Atlantic fisheries council.

I feel that I can contribute the following to this board or authority Bringing my business acumen and decision making processes to this board to assist in making and meeting the objectives of the ABC board

Tell us about yourself and your background: I am a retired Insurance Executive. However, I know from a consumer perspective all about various wines and spirits. I have a BS degree from University of N. Fla. We have had a house in Franklin since 1979, back when Macon county was dry.

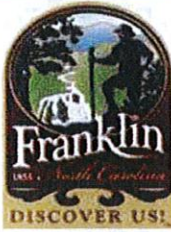
If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or authority.

Anthony A Benevento

June 9 2026

Signature

Date



TOWN OF FRANKLIN, NORTH CAROLINA

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95 East Main Street, P.O. Box 1479, Franklin, NC 28744

(828) 524-2516

nbradley@franklinnc.com

Additional Pages and/or a resume may be attached but is not required

NAME Alton Joseph Sutton, Jr.
STREET ADDRESS 124 W. Main St. Franklin, NC 28734
MAILING ADDRESS SAME AS ABOVE
PHONE 828-342-1997
E-MAIL ajsutton1@frontier.com

Please consider me for appointment to the following board(s) or authorities

- Alcoholic Beverage Control Board
Planning Board/Board of Adjustment
Franklin Tourism Development Authority

I am interested in serving on this board or authority because: I have experience on this board. I am interested in assisting in making certain the ABC Store stays in compliance

I have experience/expertise in the following areas and/or have served on the following board or authority: I have served on the ABC Board several terms. Therefore I have the experience & knowledge how the ABC store functions.

I feel that I can contribute the following to this board or authority I can, because of my experience, assist the Board in planning. If I am not selected you will have only one board member who has more than one year experience on the board.

Tell us about yourself and your background: I was an educator for 47 years. I officiated basketball & volleyball for many years. I have lived in Franklin for all but a few years of my life. I live in town & am very interested in the town & its growth.

If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or authority.

Signature Alton J. Sutton, Jr.

Date 6-1-26



TOWN OF FRANKLIN, NORTH CAROLINA

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(828) 524-2516

nbradley@franklinnc.com

Additional Pages and/or a resume may be attached but is not required

NAME

WVONNE D. CARO

STREET ADDRESS

23 Macon Ave. (Mailing 5 West Main St.) 287

MAILING ADDRESS

2304 Rabbit Creek Rd. 28734

PHONE

W - 888 - 332 - 6062; C - 615 - 969 - 0264

E-MAIL

WVONNE.CARO@COMMERCE.NC.GOV

Please consider me for appointment to the following board(s) or authorities

- Alcoholic Beverage Control Board
- Planning Board/Board of Adjustment
- Franklin Tourism Development Authority

I am interested in serving on this board or authority because:

I love Franklin & love working to represent the town & county in the best way. I'm looking for more ways to serve our community!

I have experience/expertise in the following areas and/or have served on the following board or authority:

Recruiting, business development, counseling/coaching. Serve on 2 Advisory Committees & served on 2 church related boards in the past & am very involved w/ community theatre.

I feel that I can contribute the following to this board or authority:

Mainly, I've never met a stranger; I like getting involved @ the ground/planning level.

Tell us about yourself and your background:

I have almost 30 yrs overall experience in recruiting, business development & coaching (for career growth) have also been a singer for almost 50 yrs!

If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or authority.

Signature

[Handwritten signature]

Date

5/14/26

Upon appointment to a Board/Committee, the information contained herein becomes a matter of public record per NCGS 132-1.

Return Application to Town Clerk's Office



TOWN OF FRANKLIN, NORTH CAROLINA

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(828) 524-2516

nbradley@franklinnc.com

Additional Pages and/or a resume may be attached but is not required

NAME Steve Crabtree

STREET ADDRESS 2644 Patton Road

MAILING ADDRESS Franklin, NC 28734

PHONE 828-226-1954

E-MAIL skcrab7@frontier.com

Please consider me for appointment to the following board(s) or authorities

- Alcoholic Beverage Control Board
Planning Board/Board of Adjustment
[X] Franklin Tourism Development Authority

I am interested in serving on this board or authority because: Being a business owner in downtown Franklin, I have a vested interest in the welfare and prosperity of our town and county. I believe that we are mainly a tourism-based economy and our economy benefits when we help to develop more and better tourism.

I have experience/expertise in the following areas and/or have served on the following board or authority: Worked in the food service industry for over 50 years. Business owner (Motor Company Grill, Crabtree General Store) Worked with family to originate, organize and run the annual Ruby Drop on New Year's Eve. AA Degree from Southwestern CC, BS in Business Administration (Entrepreneurship). Served on numerous boards at church, Teen Challenge of the Smokies and President of the Franklin HS Athletic Booster Club when my sons were in HS. I feel that I can contribute the following to this board or authority My past work experience has been mainly in management. I approach projects with an open mind and have the flexibility to change direction quickly in order to complete projects. I love to be creative in exploring new, unique ideas making things happen.

Tell us about yourself and your background: Ingles Supermarkets: 1973-1996 (bagboy, store mgr, district mgr, Director of Training), Bunzl Distribution: 1996-2024 (Salesman with \$40 million in sales). Education listed above. Business owner. Husband (married 45 years). Father to 3 wonderful sons. Grandfather to 7 precious grandchildren.

If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or authority.

Steve Crabtree
Signature

June 25, 2026
Date



TOWN OF FRANKLIN, NORTH CAROLINA

Application for Appointment to Boards/Authorities

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95 East Main Street, P.O. Box 1479, Franklin, NC 28744

(828) 524-2516

nbradley@franklinnc.com

Additional Pages and/or a resume may be attached but is not required

NAME Abigail James
STREET ADDRESS 72 Doraul St., Franklin, NC 28734
MAILING ADDRESS
PHONE 828-371-3830
E-MAIL ARJMPH@GMAIL.COM

Please consider me for appointment to the following board(s) or authorities

- Alcoholic Beverage Control Board
Planning Board/Board of Adjustment
Franklin Tourism Development Authority

I am interested in serving on this board or authority because: please see attached page

I have experience/expertise in the following areas and/or have served on the following board or authority:

please see attached page

I feel that I can contribute the following to this board or authority: please see attached page

Tell us about yourself and your background: please see attached page

If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or authority.

Abiley J...
Signature

6-25-2026

Date

I am interested in serving on this board or authority because:

As a native and resident, I care deeply about Franklin's potential for graceful growth. I call Franklin home and I hope to for many more generations.

I have experience/expertise in the following areas and/or have served on the following board or authority:

My work in the hospitality industry and my travel experience have lent me a insight into the kinds of high-quality, enduring experiences we want to recreate.

I've watched downtown evolve over the years—how coffee shops and treat stops have become easy destinations for a walk with my kids, replacing the Alpine Tobacco Shop and Mason's store where my brother and I once spent our pocket money. I have been pleased to see Franklin become more child-friendly over the years. I volunteered at the Scottish Tàrtans Museum in my teens, and I worked at People's on the Square for a year before it closed. I remember participating in Window Wonderland at both!

Since 2024, I've worked for the Macon County Farmers Market. A concentration of high-quality locally-produced goods are available in a shopping experience that feels oddly like a festival. As the On-Site Market Manager I get to meet a beautiful cross-section of Franklin's residents and visitors, and their many cute dogs. Seeing the community that has developed among vendors and shoppers has really strengthened my appreciation for the town's hospitality economy, the importance of community gathering spaces, and the simple value of making people feel glad they came.

I spent my teen summers working in fast food and other restaurants in Franklin. I experienced the simple joy of hospitality and public service. Food and drink matter, of course, but what people are really looking for when they come here is a chance to relax, connect with loved ones, and have fun. Tourists should be cared for, and so should the businesses and workers who create a safe, clean environment for them.

Travel has also taught me a lot. I've visiting some famously beautiful places, which lets me appreciate what Franklin boasts, while also showing me what I don't want for our town. Tourists should feel like guests and not targets. I believe we can grow in ways that support local businesses and welcome visitors without sacrificing the comfort, safety, and authenticity that makes Franklin a destination.

I feel that I can contribute the following to this board or authority:

My broad range of perspectives makes it easy for me to get along with a wide variety of people, keep an open mind to new ideas, and think outside the box for ways to improve. I'm a woman, mom, and wife. I am a laborer and have worn many hats. I have been a traveller, tourist, adventure-seeker, and vacationer. I have been a child, a student, and now wear my "adult boots". I'm naturally curious and like to meet everyone and get along with everyone.

My Public Health background means I enjoy finding ways to help people live longer, happier lives. I think creating a relaxing, positive spaces is a tool in the box, and a way Franklin shows love to its visitors. I'm especially interested in eco-tourism, agri-tourism, Blue Zones, and Dark Skies communities. There are a lot of great ideas out there that help us understand why this place is special, and good ideas we can borrow from other towns.

Tell us about yourself and your background:

I come from middle-class transplants- both sides of my family settled here in the 1970's and decided to stay. We didn't "come from money" but education was important all around, so I consider myself privileged. My childhood passions included art, reading, and animals.

Safe towns can feel boring for kids growing up in them, so I escaped every chance I got. We made it to Washington, D.C., the Outer Banks, and many visits to the tobacco country of Yadkin County, NC, where my mom grew up. Add to it Nashville, TN and Southern CA before I was 18. Even then I began noticing what a relief it was to return anytime I'd been away. It wasn't until I was older that I hiked Siler Bald, backpacked to Mt. Leconte in the Smokies, visited Dollywood, and swam in Lake Glenville. It was exciting to find so much of value close to home.

While studying at Western Carolina University, I spent a semester in Finland. A service-learning project through Rotary International brought me to Boquete, Panama for a week. My local church arranged a pilgrimage to Italy and I scraped up the funds for a mind-blowing week in beautiful old towns and cities. An Alternative Spring Break through WCU brought me to Pearlinton, Mississippi to help rebuild years after Hurricane Katrina. A mission trip through my church as a tween brought me to coastal NC where we spent a week working in a soup kitchen. Visiting a brother brought me to Nashville, a best friend brought me to Wisconsin. In my thirties, marrying meant many visits to upstate New York. I've met nice people all over, and gotten a taste of many beautiful places. I think each place has changed me for the better in some way.

Now that travel is more expensive and difficult, I am excited to meet people from out of town because I know they bring with them something new and good, and

they've recognized Franklin as a destination. It's easy to make friends when you already have great taste in common.

After graduating with a degree in Biology, I spent two more years at East Tennessee State University in Johnson City, where I earned a Master of Public Health. It was a challenging program, but I sucked water from that rock. I made a few friends, studied hard, and learned everything I could. What I took away—besides two expensive sheets of paper and a decade of stress dreams—was a deep excitement about helping people, and the promise of tools to do it. My church upbringing had already instilled in me the goal to 'love my neighbor as myself', and public health showed me how it's done. Public health saves money and lives. An ounce of prevention is still worth a pound of cure.

I've joked that tourism and public health overlap more than people might think, but there's truth in it. It's been proven that stress shortens lives, so when people visit Macon County I think its because they seek the benefits of a retreat. Relaxation in a clean environment, friendly locals, and ecological treasure are harder to manufacture than a craft beer, but we have them all.

Thank you for reading my lengthy application and getting to know me and why I want to serve the town on the Tourism Development Authority. I want to help Franklin grow in ways which welcome visitors to experience our complex and rich identity, and which also benefit our residents and region long-term. Franklin has so much to offer, and the secret is getting out that this is a wonderful place to be.



TOWN OF FRANKLIN, NORTH CAROLINA

Application for Appointment to Boards/Authorities

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95 East Main Street, P.O. Box 1479, Franklin, NC 28744

(828) 524-2516

nbradley@franklinnc.com

Additional Pages and/or a resume may be attached but is not required

NAME _____ Daniel Lawton _____

STREET ADDRESS _____ 15 Westside Lane, Franklin _____

MAILING ADDRESS _____

PHONE _____ 828-550-9627 _____

E-MAIL _____ Brushregularly@gmail.com _____

Please consider me for appointment to the following board(s) or authorities

_____ Alcoholic Beverage Control Board

_____ Planning Board/Board of Adjustment

 X Franklin Tourism Development Authority

I am interested in serving on this board or authority because: I am passionate about preserving and promoting local cultural roots as well as supporting local business. I want to take a more active role in making Franklin a better place to both live in and visit.

I have experience/expertise in the following areas and/or have served on the following board or authority: I am the current Vice President of the Taste of Scotland Society. We put on a yearly festival and Highland Games as well as smaller cultural events throughout the year. I volunteer to help with Operation Ghillie Brogues. This organization holds Highland Games in Georgia and the Carolinas to support local orphanages and children's services. I also volunteer with The Scottish Tartans Museum and Celtic Heritage Center to support the knowledge and preservation of the Celtic roots of Western North Carolina.

I feel that I can contribute the following to this board or authority: I feel that my energy and motivation to better Franklin is unmatched. I have made this place my home and want it to be an even better place for my children.

Tell us about yourself and your background: I have lived in Franklin for the last 12 years. I am the owner/operator of All About Chimneys chimney sweep service. I have withdrawn all advertising from my business because word of mouth brings more than enough in. I do however promote the aforementioned groups with social media, internet, and live television appearances. Most recently 2 spots on WLOS for The Taste of Scotland Festival.

If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or authority.

Daniel Lawton

06-23-2026

Signature

Date

Upon appointment to a Board/Committee, the information contained herein becomes a matter of public record per NCGS 132-1.

Return Application to Town Clerk's Office



TOWN OF FRANKLIN, NORTH CAROLINA

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(828) 524-2516

nbradley@franklinnc.com

Additional Pages and/or a resume may be attached but is not required

NAME Connie Lee Miller - Gruberman
STREET ADDRESS 1075 Holly Terrace Road
MAILING ADDRESS SAA
PHONE 828-342-4007
E-MAIL conniegruberman@gmail.com

Please consider me for appointment to the following board(s) or authorities

- ___ Alcoholic Beverage Control Board
- ___ Planning Board/Board of Adjustment
- X Franklin Tourism Development Authority

I am interested in serving on this board or authority because: Spent 12 years on the TDA, left June 2025 because I had to, want to come back

I have experience/expertise in the following areas and/or have served on the following board or authority: Served as Chairman of the TDA from July 2018 to June 2025

I feel that I can contribute the following to this board or authority proven dedication & service to the community

Tell us about yourself and your background: have lived in Franklin Ave since March 2004, owned a business & been very involved in the community.

If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or authority.

Signature: Connie Miller-Gruberman Date: May 25, 2026



TOWN OF FRANKLIN, NORTH CAROLINA

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95 East Main Street, P.O. Box 1479, Franklin, NC 28744

(828) 524-2516

nbradley@franklinnc.com

Additional Pages and/or a resume may be attached but is not required

NAME Robert Reale

STREET ADDRESS 72 E. Main St. Franklin, NC 28734

MAILING ADDRESS SAME

PHONE 813-451-9288

E-MAIL kitchensinkinc.72@gmail.com

Please consider me for appointment to the following board(s) or authorities

- Alcoholic Beverage Control Board
Planning Board/Board of Adjustment
X Franklin Tourism Development Authority

I am interested in serving on this board or authority because: I would like to have a voice for my Downtown. I would also like an opportunity to give my input on ways to keep improving our town and keep the tourist excited about visiting us and our surrounding community.

I have experience/expertise in the following areas and/or have served on the following board or authority:

I have served on the TDA. I am currently on the Scottish Tartan Museum board and have also been an active member of our Franklin Downtown Merchant Association.

I feel that I can contribute the following to this board or authority I feel I can give my view as a downtown business owner on what can benefit our visitors, locals, and merchants.

Tell us about yourself and your background: I own Kitchen Sink located here on main street for the past 8 years. I live here in town. Before I got into kitchen retail I was a union electrician for 10 years.

If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or authority.

Signature [Handwritten Signature]

Date 5/15/2026

Upon appointment to a Board/Committee, the information contained herein becomes a matter of public record per NCGS 132-1.

Return Application to Town Clerk's Office



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(828) 524-2516

nbradley@franklinnc.com

Additional Pages and/or a resume may be attached but is not required

NAME Bob Scott

STREET ADDRESS 86 Summit Dr.

MAILING ADDRESS Same

PHONE 828-421-7843

E-MAIL scoopscott79@gmail.com

Please consider me for appointment to the following board(s) or authorities

- Alcoholic Beverage Control Board
- Planning Board/Board of Adjustment
- Franklin Tourism Development Authority

I am interested in serving on this board or authority because: See attached letter.

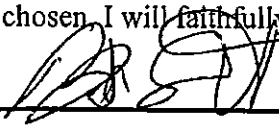
I have experience/expertise in the following areas and/or have served on the following board or authority:

Mayhoir four terms. Advertising, writing, photography, design.

I feel that I can contribute the following to this board or authority By bringing real world expetise to the TDA. National and internatio

Tell us about yourself and your background: See attached.

If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or authority.

Bob Scott  5/21/2026
 Signature Date

Please attach to my application to serve on the Franklin TDA.

I am interested in serving on this authority as I was -- at the time—on the Board of Aldermen, when the TDA was formed. I voted for it. At that time there was controversy about forming it. In hindsight, I see now that we should have created a commission rather than an authority. Being an authority of the town locks us in on how TDA operates by having to ask the General Assembly to permit changes. One such change would be to allow some occupancy tax funds to be used to maintain infrastructure that tourists take a toll on.

I have experience in the following. Writing, Photography, Public Relations, Design and Layout. My work has appeared in national and in a few international publications. I was a mentor level in the NC League of Municipalities and gave lectures on municipal government. I served as chair of the NC Mayor's Association. Served on the executive committee of the League. Traveled across the state talking with folks in municipalities about what worked for them and what didn't and why it didn't.

I am working now as a freelance writer and photographer. After a long career in the newspaper business. I was a public information officer for the National Guard and Army Reserve. I dealt with local, national and international media. I am well acquainted with North Carolina Open Meetings and Public Records laws. Which is important for any function of the town.

I can contribute experience and knowledge of the public and how to promote Franklin. I coined the phrase "Experience Franklin" which has been adopted in place of the "Discover Us" logo which was in use for years. I have 11,000 members on my Facebook page, *LIFE in Franklin, NC*.

I recently wrote and photographed a major story about the Women's History Trail in *Southern City* magazine and a major story in the Appalachian Trail Journal magazine about the impact and importance of the AT is to Franklin. I served on the FATCC when we earned the first AT Community designation.

As for my background, I have been here since 1967, and my civic activities are well known. I have tried, as a freelancer, to promote Franklin as a volunteer with no charge to civic activities or non-profits.. My FB page has promoted the town and county activities. Just as a point of interest, I photographed and laid out one of the first color brochures for the Chamber of Commerce, served as a past president of the chamber, and I was the third chair of the GEMBOREE when it was the icon of Franklin and Macon County.

Prior to moving to into Macon County, I was with the Myrtle Beach Chamber of Commerce and a reporter/photographer for WFBC TV. Now WYFF. I worked for three daily newspapers. I am a professional member of the National Press Photographers Association.

Some have called me the unofficial, official, photographer for Franklin and Macon County.

Bob Scott

Monthly Reports

Memo

To: Amie Owens
From: Finance Office
Date: June 30, 2026
Re: Monthly Department Report

Report for June 2026

- ❖ FY 26-27 budget was approved and finance is moving forward with preparations for new budget year, as well as, year-end close for the current fiscal year.
- ❖ Working on analyzing accounts and preparing year-end entries in preparation for final audit fieldwork which is scheduled for week of August 3rd, 2026. Working closely with auditors to prepare entries and reports that will be necessary within the next few weeks. Preparing for Powell Bill and LGC reports that are due for year-end as well.
- ❖ Preparing reports for fixed asset review to ensure all fixed asset information is gathered and updated for all new assets this fiscal year. Will continue to work to complete this process in preparation for audit.
- ❖ Attached are Budget Reports for an overall view of Revenues and Expenditures for General, Fire, and Water & Sewer Funds at this time.

Sarah R. Bishop
Town of Franklin
Finance Officer
828-524-2516 Ext. 304



Franklin, NC

Budget Report Group Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

| Account Type | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|--|--------------------------|-------------------------|--------------------|----------------------|--|----------------------|
| Fund: 10 - GENERAL FUND | | | | | | |
| Revenue | 5,603,500.00 | 7,577,410.16 | 401,786.31 | 6,325,652.83 | -1,251,757.33 | 16.52% |
| Fund: 10 - GENERAL FUND Total: | 5,603,500.00 | 7,577,410.16 | 401,786.31 | 6,325,652.83 | -1,251,757.33 | 16.52% |
| Fund: 28 - FIRE | | | | | | |
| Revenue | 1,665,257.00 | 2,405,275.61 | 23,906.31 | 1,851,327.13 | -553,948.48 | 23.03% |
| Fund: 28 - FIRE Total: | 1,665,257.00 | 2,405,275.61 | 23,906.31 | 1,851,327.13 | -553,948.48 | 23.03% |
| Fund: 60 - WATER AND SEWER | | | | | | |
| Revenue | 5,390,821.79 | 9,253,538.54 | 479,983.87 | 5,650,811.92 | -3,602,726.62 | 38.93% |
| Fund: 60 - WATER AND SEWER Total: | 5,390,821.79 | 9,253,538.54 | 479,983.87 | 5,650,811.92 | -3,602,726.62 | 38.93% |
| Report Total: | 12,659,578.79 | 19,236,224.31 | 905,676.49 | 13,827,791.88 | -5,408,432.43 | 28.12% |

Fund Summary

| Fund | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance | |
|----------------------|--------------------------|-------------------------|--------------------|----------------------|----------------------------|----------------------|
| | | | | | Favorable (Unfavorable) | Percent Remaining |
| 10 - GENERAL FUND | 5,603,500.00 | 7,577,410.16 | 401,786.31 | 6,325,652.83 | -1,251,757.33 | 16.52% |
| 28 - FIRE | 1,665,257.00 | 2,405,275.61 | 23,906.31 | 1,851,327.13 | -553,948.48 | 23.03% |
| 60 - WATER AND SEWER | 5,390,821.79 | 9,253,538.54 | 479,983.87 | 5,650,811.92 | -3,602,726.62 | 38.93% |
| Report Total: | 12,659,578.79 | 19,236,224.31 | 905,676.49 | 13,827,791.88 | -5,408,432.43 | 28.12% |



Franklin, NC

Budget Report Group Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

| Account Type | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Encumbrances | Variance Favorable (Unfavorable) | Percent Remaining |
|-----------------------------------|--------------------------|-------------------------|--------------------|----------------------|------------------|--|----------------------|
| Fund: 10 - GENERAL FUND | | | | | | | |
| Expense | 5,603,500.00 | 7,577,410.16 | 303,129.87 | 5,380,156.95 | 54,839.51 | 2,142,413.70 | 28.27% |
| | 5,603,500.00 | 7,577,410.16 | 303,129.87 | 5,380,156.95 | 54,839.51 | 2,142,413.70 | 28.27% |
| | | | | | | | |
| Fund: 28 - FIRE | | | | | | | |
| Expense | 1,665,257.00 | 2,405,275.61 | 109,670.63 | 2,180,291.22 | 24,796.91 | 200,187.48 | 8.32% |
| | 1,665,257.00 | 2,405,275.61 | 109,670.63 | 2,180,291.22 | 24,796.91 | 200,187.48 | 8.32% |
| | | | | | | | |
| Fund: 60 - WATER AND SEWER | | | | | | | |
| Expense | 5,390,821.79 | 9,253,538.54 | 322,228.27 | 7,966,061.76 | 11,834.45 | 1,275,642.33 | 13.79% |
| | 5,390,821.79 | 9,253,538.54 | 322,228.27 | 7,966,061.76 | 11,834.45 | 1,275,642.33 | 13.79% |
| | | | | | | | |
| Report Total: | 12,659,578.79 | 19,236,224.31 | 735,028.77 | 15,526,509.93 | 91,470.87 | 3,618,243.51 | 18.81% |

Fund Summary

| Fund | Original Budget | | Current Budget | | Period Activity | | Fiscal Activity | | Encumbrances | | Variance | |
|----------------------|----------------------|--------|----------------------|--------|-------------------|----------|----------------------|----------|------------------|---------------------|-----------|-------------------|
| | Total | Budget | Total | Budget | Activity | Activity | Activity | Activity | Encumbrances | (Unfavorable) | Favorable | Percent Remaining |
| 10 - GENERAL FUND | 5,603,500.00 | | 7,577,410.16 | | 303,129.87 | | 5,380,156.95 | | 54,839.51 | 2,142,413.70 | | 28.27% |
| 28 - FIRE | 1,665,257.00 | | 2,405,275.61 | | 109,670.63 | | 2,180,291.22 | | 24,796.91 | 200,187.48 | | 8.32% |
| 60 - WATER AND SEWER | 5,390,821.79 | | 9,253,538.54 | | 322,228.27 | | 7,966,061.76 | | 11,834.45 | 1,275,642.33 | | 13.79% |
| Report Total: | 12,659,578.79 | | 19,236,224.31 | | 735,028.77 | | 15,526,509.93 | | 91,470.87 | 3,618,243.51 | | 18.81% |

Memo

To: Amie Owens
From: Main Street Program
Date: June 30, 2026
Re: Monthly Department Report

Report for June 2026

- ❖ Attended the Public Visioning Session on June 23rd. There were about 35 citizens in attendance. As a recap, this planning process is being facilitated by the NC Commerce Main Street & Rural Planning Center, with guidance from a local Work Group representing a variety of community stakeholders. The plan will establish community-informed vision that guides actionable strategies to enhance Downtown Franklin as a place to live, work, visit, and invest.
- ❖ Working with the Main Street Franklin board to hire a Main Street Director. Interviews to be held on July 1st, 2026.

Sarah R. Bishop
Town of Franklin
Finance Officer
828-524-2516 Ext. 304

To: Town Council
From: Justin Setser, Fire Chief
Date: May 26, 2026 – June 29, 2026
Subject: Fire Department Monthly Report – June

Calls

Franklin Fire and Rescue responded to 193 calls for service in month.

Structure Fires 1
Vehicle Fires 0
Vehicle Accidents 7
Medical Alarms 167
Fire Alarms 10
Brush Fires 0
Haz-mat 6

Dept Info

The Dept submitted for two FEMA grants. The AFG grant for Motorola portable radios and the SAFER grant for recruitment and retention.

The Fire Chief attended the Ordinance Review committee on June 29th at Town Hall.

The dept took delivery of the new Toyne fire engine on June 3rd. The truck went into service on June 28th. A formal traditional Push-In service will be held on Thursday July 2nd for the truck.

Justin Setser
Fire Chief

To: Town Council
From: Justin Setser, Land Use Administrator
Date: May 26, 2026 – June 29, 2026
Subject: Planning Monthly Report – June

Boards:

Town Planning Board/BOA: BOA met in June and approved a variance for the VFW to build a new larger covered porch in the setback of the property. Planning Board met in June and reviewed and approved a C-2 CZ rezoning off of Maple St for two townhouses. Planning Board also held elections and retained the same officers for the 26-27 cycle.

County Planning Board: The county planning board meet in June and continued to discuss the election maps for the county at large seats and possible changes.

Code Enforcement:

Land Development Permits: (4) permits were issued.

Sign Ordinance: (4) Sign permits were issued. 35 illegal signs have been removed from ROW.

Sign Violations: N/A

Sign Violations Closed:

Nuisance Ordinance:

Open Cases: 31 Church St-Grass/weeds, 178 Green St-Trash/debris, 66 Skylark St-Trash, 251 Cherry St-Animal (Chickens), 191 Lake Emory Rd-Grass Clippings, 93 Cherry St-Grass Clippings, 110 Hillside St-Grass Clippings, 279 Forest Ave-Grass Clippings, 261 E Palmer St-Building rubbish and 1020 E Main St-Trash/debris.

Resolves Cases: 178 Green St- Trash/Mattresses, 245 Riverview St- Grass/Weeds, 297 First St- Grass/Weeds, 130 First St- Grass Clippings (Warning Notice), 51 Riverview Hts St- Grass/debris/building rubbish, 165 Lakeview Dr-Refrigerator, 525 Wayah St-Grass, 98 Meadowbrook Dr-Grass, 26 Sloan St- Grass, 761 E Main St-Grass Clippings, 373 W Main St- Grass Clippings, 105 Wilkie St-Grass, 152 & 99 Sunset Dr-Vegetation/building debris/grass, 171 Bidwell St-Grass and 134 Rolling Hills Dr.

Junk / Abandoned Vehicles:

Open cases: 66 Skylark St (1), 51 Second St (1) and 47 Hillside St (1).

Resolved Cases:

Minimum Housing: 185 Rogers Rd, 66 Doggone Cir and 1777 Lake Emory Rd.

Other Open: 403 E Main St- Dumpsters, 327 Hurst Cir-Building (No I.D Permit) and 105 Green St- Prohibited R-1 Use.

Other Closed:

Meetings: On June 3, 2026 a neighborhood meeting was held for a conditional rezoning for OHNC, LLC off of Maple St. Two from the public came to the meeting. No requests were made.

On June 18, 2026 the second steering committee meeting was held with AECOM at Town Hall to discuss the Bike Walk Franklin Update After that meeting an open house of the draft projects was held at Town Hall. The open house was poorly attended by the public. 93 online surveys were completed for the plan at its closing date on June 29th.

On June 29, 2026 Town Planner attended the Ordinance Review Committee meeting held at Town Hall.

Code Enforcement passed their Certified Zoning Official (CZO) course at the UNC School of Government in Chapel Hill, NC.

Justin Setser, CZO
Town Planner / Land Use Administrator



Devin Holland
Chief of Police

Franklin Police Department

218 W. Palmer St.
Franklin, NC 28734
Phone: 828.524.2864
Fax: 828.524.2495
Established 1855



Amanda Owens
Town Manager

Police Departmental Report

Start Date 5/26/2026

End Date 06/29/2026 (End of Fiscal Year)

Calls for Service – Type Total Report from Dispatch

Calls for service encompasses a wide variety of police functions to include but not limited to responses to crimes in progress, motor vehicle accident investigations, disturbances, security checks, escorts and other officer-initiated activity.

| Event | Event Description | June | May | April | 2025-2026 Fiscal YTD |
|---------|------------------------------|------|-----|-------|-------------------------|
| 100 | VANDALISM | 1 | 1 | 3 | 27 |
| 11 | WILDLIFE CALL/VIOLATION | 0 | 0 | 0 | 2 |
| 14 | MESSAGE/INORMATION | 11 | 6 | 7 | 74 |
| 15 | HARASS/THREATEN/STALKING | 0 | 2 | 0 | 8 |
| 21 | CALL SUBJECT | 46 | 36 | 28 | 357 |
| 29 | WARRANT | 15 | 15 | 12 | 158 |
| 29D | DOMESTIC VIOLENCE ORDER | 2 | 0 | 0 | 4 |
| 37 | SPECIAL ASSIGNMENT | 78 | 65 | 91 | 399 |
| 37D | DRONE | 0 | 3 | 2 | 6 |
| 37I | CODE INSPECTION/ENFORCEMENT | 1 | 2 | 7 | 20 |
| 38 | BUSINESS CHECK | 189 | 172 | 207 | 2658 |
| 38B/38F | BIKE PATROL/FOOT PATROL | 1 | 0 | 5 | 10 |
| 39 | OPEN DOOR | 0 | 1 | 0 | 4 |
| 40 | FIGHT IN PROGRESS | 3 | 2 | 1 | 22 |
| 43F | FOOT CHASE | 0 | 0 | 0 | 1 |
| 43V | VEHICLE CHASE | 0 | 0 | 0 | 13 |
| 45 | BOMB THREAT | 0 | 0 | 0 | 1 |
| 46 | BANK ALARM | 0 | 0 | 0 | 1 |
| 47 | MOTORCYCLE/4wheeler on ROAD | 0 | 0 | 3 | 8 |
| 48 | RECKLESS/EXCESSIVE SPEED | 15 | 16 | 19 | 190 |
| 49 | REPORT OF DRAG RACING | 0 | 0 | 0 | 0 |
| 5 | RELAY OR TRANSPORT | 2 | 0 | 2 | 31 |
| 50 | VEHICLE ACCIDENT | 68 | 45 | 43 | 565 |
| 53 | ROADBLOCK | 0 | 0 | 0 | 2 |
| 53L | LINES DOWN | 1 | 0 | 0 | 3 |
| 53T | TREE DOWN IN ROADWAY | 1 | 0 | 0 | 4 |
| 55 | HIT AND RUN | 9 | 11 | 3 | 78 |
| 56 | IMPAIRED DRIVER | 2 | 6 | 5 | 46 |
| 58 | IMPAIRED INDIVIDUAL | 2 | 4 | 2 | 27 |
| 59 | DIRECT TRAFFIC/ESCORT | 5 | 2 | 1 | 28 |
| 60 | SUSPICIOUS PERSON OR VEHICLE | 98 | 82 | 97 | 985 |

| | Event Description | June | May | April | 2025-2026 Fiscal YTD |
|-------|------------------------------|------|-----|-------|-------------------------|
| 61 | TRAFFIC STOP | 213 | 179 | 208 | 2099 |
| 62 | BREAKING AND ENTERING | 2 | 3 | 5 | 34 |
| 62IP | B & E IN PROGRESS | 1 | 1 | 1 | 17 |
| 63 | INVESTIGATE | 85 | 82 | 69 | 784 |
| 64 | IDENTITY THEFT/FRAUD | 2 | 2 | 1 | 28 |
| 66 | CLEAR PARKING LOT | 0 | 0 | 0 | 1 |
| 67 | PERSON/BODY FOUND | 0 | 0 | 0 | 0 |
| 68 | LIVESTOCK IN ROADWAY | 0 | 0 | 0 | 1 |
| 69 | TRESPASSING | 11 | 1 | 9 | 94 |
| 70 | IMPROPER PKING/ABANDON.CAR | 4 | 3 | 2 | 44 |
| 72 | SUBJECT IN CUSTODY | 0 | 0 | 0 | 3 |
| 72T | PRISONER TRANSPORT | 0 | 0 | 0 | 1 |
| 73 | MENTAL SUBJECT | 5 | 2 | 0 | 23 |
| 73P | PAPERWORK | 9 | 5 | 2 | 47 |
| 73T | TRANSPORT MENTAL SUBJECT | 0 | 0 | 0 | 0 |
| 75 | STOLEN VEHICLE | 9 | 4 | 1 | 45 |
| 76 | PROWLER | 0 | 0 | 0 | 1 |
| 77 | LARCENY | 10 | 10 | 10 | 113 |
| 78 | SHOPLIFTING | 2 | 5 | 2 | 41 |
| 79 | PUBLIC DISTURBANCE | 18 | 19 | 14 | 163 |
| 79N | PUBLIC DISTURBANCE NOISE | 7 | 5 | 5 | 56 |
| 80 | DOMESTIC DISTURBANCE | 15 | 9 | 10 | 152 |
| 82 | REPORT OF A WEAPON | 3 | 0 | 1 | 25 |
| 83 | WELFARE CHECK | 25 | 32 | 28 | 308 |
| 83F | ABANDONED/FOUND PERSON | 0 | 0 | 0 | 13 |
| 84 | REPORTED CHILD ABUSE | 0 | 0 | 1 | 2 |
| 84P | CHILD EXPLOITATION -PORN | 0 | 0 | 0 | 0 |
| 85 | STRANDED MOTORIST | 11 | 11 | 17 | 142 |
| 85U | UNLOCK VEHICLE | 11 | 13 | 8 | 109 |
| 86 | MISSING PERSON | 3 | 0 | 1 | 13 |
| 86K | KIDNAPPING/UNLAWFUL CUSTODY | 0 | 0 | 0 | 1 |
| 87 | MISSING OR RUNAWAY JUVENILE | 0 | 0 | 1 | 10 |
| 88B | BRUSH FIRE | 0 | 1 | 0 | 6 |
| 88G | GAS LEAK/HAZARDOUS MATERIALS | 0 | 0 | 0 | 1 |
| 88H | HAZARDOUS MATERIALS | 0 | 0 | 0 | 1 |
| 88M | MISCELLANEOUS FIRE/EXPLOSION | 0 | 0 | 0 | 2 |
| 88P | POWER POLE ON FIRE | 0 | 0 | 0 | 0 |
| 88S/V | STRUCTURE FIRE/VEHICLE FIRE | 2 | 1 | 2 | 10 |
| 88SP | SEARCH FOR A MISSING PERSON | 0 | 0 | 0 | 0 |
| 89 | ANIMAL CALL | 8 | 1 | 0 | 18 |
| 89B | ANIMAL BITE | 0 | 1 | 0 | 1 |
| 90 | ALARM | 34 | 30 | 27 | 423 |
| 91 | KEEPING THE PEACE/EVICTION | 1 | 4 | 3 | 19 |
| 95 | DRUG CHECK | 2 | 1 | 7 | 57 |
| 96 | ASSAULT | 3 | 1 | 2 | 24 |
| 97 | SEXUAL ASSAULT/RAPE | 0 | 1 | 0 | 7 |
| 99 | INVESTIGATE 911 HANGUP | 19 | 10 | 3 | 65 |
| C4 | CPR IN PROGRESS | 0 | 0 | 0 | 2 |

| Event Description | | June | May | April | 2025-2026 Fiscal YTD |
|-----------------------|---------------------------|-------------|------------|-------------|-------------------------|
| C5 | DOA | 1 | 2 | 1 | 8 |
| C10 | POSS SUICIDE | 1 | 2 | 5 | 20 |
| MA | MED ALARM | 0 | 0 | 0 | 6 |
| MED | MEDICAL CALL | 1 | 0 | 1 | 7 |
| MED-04 | BACK PAIN | 0 | 0 | 0 | 0 |
| MED-05 | BLEEDING-LACERATIONS | 0 | 0 | 0 | 0 |
| MED-06 | BREATHING PROBLEMS | 0 | 0 | 0 | 4 |
| MED-10 | CHEST PAIN | 0 | 0 | 0 | 3 |
| MED-11 | CHILD BIRTH- OBSTETRICS | 0 | 0 | 0 | 1 |
| MED-12 | CHOKING | 0 | 0 | 0 | 1 |
| MED-14 | CONVULSIONS-SEIZURES | 0 | 0 | 0 | 3 |
| MED-15 | DIABETIC PROBLEMS | 0 | 0 | 0 | 1 |
| MED-17 | ELECTROCUTION | 0 | 0 | 0 | 0 |
| MED-19 | FALLS-BACK INJURIES | 1 | 0 | 2 | 32 |
| MED-21 | HEADACHE | 0 | 0 | 0 | 0 |
| MED-22 | HEART PROBLEMS | 0 | 0 | 0 | 0 |
| MED-24 | HEAT EXPOSURE | 0 | 0 | 0 | 0 |
| MED-25 | POISON-INGESTION/OVERDOSE | 5 | 1 | 0 | 14 |
| MED-26 | MENTAL HEALTH | 0 | 0 | 0 | 0 |
| MED-27 | SICK PERSON | 1 | 1 | 0 | 10 |
| MED-28 | STAB-GUNSHOT INJURY | 0 | 0 | 0 | 1 |
| MED-29 | STROKE - CVA | 0 | 0 | 0 | 0 |
| MED-30 | TRAUMATIC INJURY | 0 | 0 | 0 | 2 |
| MED-31 | UNCONSCIOUS/FAINTING | 1 | 1 | 2 | 22 |
| MED-32 | UNKNOWN MEDICAL PROBLEM | 0 | 0 | 0 | 10 |
| MED-33 | PUBLIC ASSIST | 0 | 1 | 0 | 5 |
| WALK-IN | LOBBY WALK-IN | 10 | 21 | 14 | 167 |
| Totals updated | | 1086 | 938 | 1004 | 11322 |

Activity Summary By Detail – Franklin Police Department

| Incident/Investigation | June | May | April | 2025-2026 Fiscal YTD |
|--|------|-----|-------|-------------------------|
| 11A – Rape | 0 | 0 | 0 | 0 |
| 11C – Sexual Assault with an Object | 1 | 1 | 0 | 2 |
| 11D – Fondling | 0 | 1 | 0 | 2 |
| 13A – Aggravated Assault | 0 | 0 | 0 | 4 |
| 13B – Simple Assault | 4 | 4 | 2 | 36 |
| 13C - Intimidation | 0 | 0 | 0 | 0 |
| 200 – Arson | 0 | 0 | 0 | 2 |
| 220 – Burglary/Breaking and Entering | 0 | 0 | 3 | 14 |
| 23C – Shoplifting | 2 | 2 | 0 | 11 |
| 23D – Theft from a Building | 0 | 1 | 1 | 2 |
| 23F – Theft from a Motor Vehicle | 0 | 0 | 0 | 1 |
| 23G -Theft of Motor Vehicle Parts or Accessories | 0 | 0 | 0 | 1 |
| 23H – All Other Larceny | 7 | 5 | 9 | 63 |
| 240 – Motor Vehicle Theft | 0 | 2 | 0 | 47 |
| 250 – Counterfeiting/Forgery | 0 | 0 | 0 | 0 |
| 26A – False Pretenses/Swindle/Confidence Games | 0 | 0 | 1 | 2 |
| 26B – Credit Card/ATM Fraud | 0 | 0 | 0 | 3 |

| | | | | |
|--|------------|-----------|-----------|-------------|
| 26E – Wire Fraud | 0 | 0 | 0 | 2 |
| 26F – Identity Theft | 0 | 1 | 0 | 4 |
| 280 – Stolen Property Offenses | 0 | 0 | 0 | 2 |
| 290 – Destruction/Damage/Vandalism of Property | 3 | 3 | 2 | 23 |
| 35A – Drug/Narcotics Violations | 9 | 2 | 10 | 47 |
| 35B – Drug Equipment Violations | 1 | 2 | 1 | 23 |
| 36B – Statutory Rape | 0 | 0 | 0 | 1 |
| 520 – Weapon Law Violations | 0 | 0 | 0 | 2 |
| 720 – Animal Cruelty | 0 | 0 | 0 | 1 |
| 90A - Bad Checks | 0 | 0 | 0 | 0 |
| 90C – Disorderly Conduct | 0 | 0 | 0 | 1 |
| 90D – Driving under the Influence | 7 | 8 | 4 | 71 |
| 90E -- Drunkenness | 1 | 0 | 0 | 2 |
| 90F – Family Offenses, Nonviolent | 0 | 0 | 0 | 0 |
| 90G - Liquor Law Violations | 0 | 0 | 0 | 1 |
| 90J – Trespass of Real Property | 1 | 2 | 0 | 22 |
| 90Z – All Other Offenses | 73 | 49 | 38 | 807 |
| Total Offenses | 109 | 83 | 71 | 1077 |
| Total Incidents | 64 | 53 | 41 | 575 |

| Arrests | June | May | April | 2025-2026 Fiscal YTD |
|---|-------------|------------|--------------|---------------------------------|
| 11A – Rape | 0 | 0 | 0 | 0 |
| 13A – Aggravated Assault | 0 | 0 | 0 | 0 |
| 13B – Simple Assault | 2 | 0 | 1 | 12 |
| 13C – Intimidation | 0 | 0 | 0 | 0 |
| 200 – Arson | 0 | 0 | 0 | 0 |
| 220 – Burglary Breaking and Entering | 0 | 1 | 0 | 4 |
| 23C – Shoplifting | 0 | 0 | 0 | 2 |
| 23F – Theft from a Vehicle | 0 | 0 | 0 | 0 |
| 23H – All Other Larceny | 0 | 1 | 2 | 5 |
| 240 – Motor Vehicle Theft | 0 | 0 | 0 | 0 |
| 250 – Counterfeiting/Forgery | 0 | 0 | 0 | 0 |
| 26A – False Pretenses/Swindle/Confidence Game | 0 | 0 | 1 | 1 |
| 26F -- Identity Theft | 0 | 0 | 0 | 0 |
| 280 – Stolen Property Offenses | 0 | 0 | 0 | 2 |
| 290 – Destruction/Vandalism of Property | 2 | 0 | 0 | 4 |
| 35A – Drug/Narcotic Violations | 7 | 2 | 1 | 37 |
| 35B – Drug Equipment Violations | 1 | 2 | 1 | 17 |
| 520 – Weapon Law Violations | 0 | 0 | 1 | 0 |
| 90C – Disorderly Conduct | 0 | 0 | 0 | 1 |
| 90D - Driving Under the Influence | 7 | 7 | 4 | 49 |
| 90E – Drunkenness | 1 | 0 | 0 | 2 |
| 90F – Family Offenses Nonviolent | 0 | 0 | 0 | 0 |
| 90H – Peeping Tom | 0 | 0 | 0 | 0 |
| 90J – Trespass of Real Property | 0 | 2 | 0 | 118 |
| 90Z – All Other Offenses | 49 | 25 | 27 | 357 |
| Total Charges | 69 | 40 | 71 | 639 |
| Total Arrests | 34 | 18 | 33 | 287 |

| Citation | June | May | April | 2025-2026 Fiscal YTD |
|--|-----------|-----------|-----------|-------------------------|
| Driving While License Revoked | 6 | 12 | 7 | 103 |
| Expired Registration | 3 | 3 | 1 | 18 |
| Failure to Reduce Speed | 0 | 0 | 1 | 5 |
| DWI | 0 | 0 | 0 | 0 |
| Failure to Stop (Stop Sign/Flashing Red Light) | 0 | 1 | 3 | 7 |
| Improper Transport of Children | 0 | 0 | 0 | 1 |
| Inspection | 0 | 0 | 1 | 1 |
| No Insurance | 2 | 5 | 1 | 25 |
| Other (Infraction) | 4 | 3 | 9 | 52 |
| Other (Misdemeanor) | 0 | 3 | 1 | 19 |
| Possess/Consume Alcohol – Passenger | 0 | 0 | 0 | 4 |
| Running Red Light | 0 | 1 | 0 | 4 |
| Seat Belt | 1 | 0 | 0 | 3 |
| Speeding (Infraction) | 14 | 3 | 1 | 85 |
| Speeding (Misdemeanor) | 1 | 0 | 0 | 12 |
| Unsafe Movement | 1 | 0 | 0 | 5 |
| Secondary Charge | 15 | 13 | 5 | 122 |
| No Operator License | 13 | 17 | 5 | 129 |
| Total Charges | 62 | 61 | 29 | 595 |
| Total Citations | 47 | 48 | 24 | 523 |

| Warning Tickets | June | May | April | 2025-2026 Fiscal YTD |
|----------------------------|------------|-----------|------------|-------------------------|
| Driver's License | 11 | 5 | 14 | 170 |
| Failure to Yield | 2 | 0 | 2 | 8 |
| Following Too Closely | 3 | 0 | 0 | 3 |
| Improper/No Signal | 0 | 1 | 0 | 3 |
| Improper Equipment | 1 | 17 | 10 | 95 |
| Improper Parking | 0 | 0 | 1 | 4 |
| Improper Turn on Red | 2 | 1 | 0 | 3 |
| Left of Center | 1 | 2 | 3 | 11 |
| Lights | 19 | 10 | 17 | 131 |
| Obstructed Windows | 1 | 0 | 1 | 3 |
| Other | 4 | 7 | 3 | 40 |
| Seatbelt / Child Restraint | 0 | 0 | 0 | 0 |
| Speeding | 18 | 10 | 32 | 205 |
| Stop Sign or Signal | 3 | 2 | 12 | 49 |
| Unsafe Movement | 9 | 6 | 6 | 60 |
| Vehicle Insurance | 1 | 1 | 1 | 22 |
| Vehicle Registration | 26 | 19 | 31 | 262 |
| Total Charges | 101 | 81 | 131 | 582 |
| Total Warnings | 87 | 73 | 118 | 526 |



TOWN OF FRANKLIN

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Public Works June 2026 Monthly Report May 25, 2026 - June 28, 2026

| <u>Issued Service Calls</u> | <u>June</u> | <u>May</u> | <u>2026 YTD</u> |
|-----------------------------|-------------|------------|-----------------|
| Begin Suspend | 0 | 0 | 1 |
| Billing Re-Read | 101 | 70 | 381 |
| Brush Pick Up | 0 | 2 | 6 |
| Connect | 12 | 18 | 57 |
| CR Re-read | 0 | 1 | 2 |
| CR Water Shutoff | 2 | 0 | 5 |
| Culvert Maintenance | 0 | 0 | 0 |
| Cutoff/Delinquent Accounts | 30 | 22 | 155 |
| Data Profile | 5 | 5 | 26 |
| Deceased Animal Removal | 0 | 0 | 0 |
| Disconnect | 7 | 13 | 37 |
| End Suspend | 0 | 0 | 6 |
| Hydrant Flushing | 0 | 1 | 1 |
| Inactivate | 3 | 2 | 18 |
| Leaf Pick Up | 0 | 1 | 1 |
| Leak Check | 8 | 7 | 45 |
| Mailing Address Change | 0 | 3 | 19 |
| Meter Box/Lid Repair | 1 | 3 | 4 |
| Meter Swap | 3 | 3 | 275 |
| Miscellaneous | 13 | 14 | 85 |
| Occupant Change | 38 | 30 | 181 |
| Pull Meter | 0 | 0 | 9 |
| Reinstate | 0 | 0 | 0 |
| Service Action | 3 | 2 | 10 |
| Sidewalk Repair | 0 | 0 | 0 |
| Street Repair | 0 | 0 | 0 |
| Variance Report | 27 | 21 | 140 |
| Total | 253 | 218 | 1464 |
| NC 811 Locates | 131 | 121 | 674 |
| Total | 384 | 339 | 2138 |



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Water

- Installed new 3/4" tap on Vine Drive.
- Installed new 3/4" tap on Henderson Farm Road.
- Repaired 2" water leak on Pressley Road.
- Public works department assisted meter reader with manual meter reads.
- Concreted side walk and fixed block wall on Bidwell Street.
- Cleaned ditches to prepare for hydrant replacement on Town Mountain.
- Replaced 3 fire hydrants and moved 2 service meters on Town Mountain.
- Located meter on Mountain View Street.
- Mowed around fire hydrants.
- Mowed around all water tanks.
- Installed 6" hydrant extension on West Macon substation.
- Asphalted parking lot from water leak repair on West Palmer Street.
- Assisted with brush tickets.
- Shop maintenance done in and around outside of building.
- Completed our annual state inspection.
- Completed 2 after hours calls.

Water Treatment Plant

- Haren Construction completed the bypass piping tie in.
- Haren Construction poured and finished the high service pump building slab.
- Cleaned both Chemtrac stream and current systems.
- Completed our annual state inspection.
- Relocated a finished water sample line to the new bypass line.
- Met all sampling permit requirements.

Cross Connection

- 0 new installed backflow preventors for the cross connection backflow program.
- 5 tested compliant for the cross connection backflow program.
- 2 backflows had to be repaired/installed.



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Sewer

Cleaned 2,530 ft. of sewer lines.
Repaired 6" sewer line on East Rodgers Street.
Mowed around all pump stations.
Completed 2 after hours call.

Wastewater Treatment Plant

Hauled 162.5 tons of sludge to the landfill.
54 loads of septic discharged at the headworks of the plant.
We treated 21.2 million gallons of water back to the river.
We treated 120,414 gallons of leachate for the landfill.
Completed 3 month grease trap inspection list.
Welcomed new hire Brian Tallent to the department.
Met all permit requirements.

Streets

Swept 0 miles of streets.
Sweeper truck has been down awaiting part.
Completed 6 brush tickets.
Watering of Roundabout plantings.
Bathroom project at Sunnyside Park continues.
Mulch areas surrounding Sunnyside playground.

Respectfully submitted,

Bill Deal
Public Works Director



TOWN OF FRANKLIN

Post Office Box 1479
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To: Amanda Owens and Town Council
From: Nina Dykes
Utility Adjustments – June 2026

LEAK ADJUSTMENTS

None

RETURNED CHECKS

5/28/2026 – Adjustment for \$40.94. (5/15/2026)
5/28/2026 – Adjustment for \$48.51. (5/15/2026)
5/28/2026 – Adjustment for \$327.67. (5/15/2026)
6/2/2026 – Adjustment for \$48.45. (5/19/2026)
6/5/2026 – Adjustment for \$75.42.
6/16/2026 – Adjustment for \$86.86.
6/17/2026 – Adjustment for \$155.33.
6/17/2026 – Adjustment for \$49.20.

CONTRACT AGREEMENTS

6/1/2026 – Adjustment for \$1,402.09.
6/8/2026 – Adjustment for \$266.64.

ADMINISTRATIVE

6/1/2026 – Adjustment for \$50.00.
6/8/2026 – Adjustment for \$50.00.
6/8/2026 – Adjustment for \$50.00.
6/17/2026 – Adjustment for \$3.95.
6/17/2026 – Adjustment for \$2.88.

All adjustments were approved by Public Works Director Bill Deal.
Respectfully submitted,

Nina Dykes

Date: June 29, 2026

To: Amie Owens

From: Sabrina Scruggs

Re: June 2026 Tax Report

For 2025 tax bills \$3,211,829.73 has been collected. The collection rate is 96%.

There are no releases.

Pickin' on two Square is going good.

The two-day July 4th event is planned.

Please let me know if you have any questions.

Respectfully submitted,



Sabrina Scruggs

Tax Collector