



Town of Franklin Council

Agenda

August 6, 2018

6:00 p.m.

1. **Call to Order-** Mayor Bob Scott
2. **Pledge of Allegiance-** Vice Mayor Barbara McRae
3. **Approval of the July 2, 2018 Town Council Minutes**
4. **Adoption of the August 6, 2018 Town Board Agenda**
5. **Public Session**
6. **New Business**
 - A.) Set Public Hearing for Unified Development Ordinance Text Amendment- Land Use Administrator Justin Setser
 - B.) Budget Amendments- Finance Officer Kyra Doster
 - C.) Tourism Development Authority Chair Appointment- Town Manager Summer Woodard
 - D.) Tourism Development Authority Appointment- Town Manager Summer Woodard
 - E.) Discussion on Town of Franklin Comprehensive Plan- Land Use Administrator Justin Setser, Town Manager Summer Woodard and Town Attorney John Henning Jr.
 - F.) Discussion on Town of Franklin Banner Designs- Town Manager Summer Woodard
 - G.) Discussion on Town of Franklin Personnel Policy Regarding Vacation Carry Over- Human Resource Officer Travis Tallent
 - H.) Discussion on Town Council Meeting Dates to Discuss Uniform Guidance Policies- Town Manager Summer Woodard
 - I.) Discussion on Town Hall Parking Lot- Town Council
7. **Legal**
 - A.) Update on Ray's Chapel- Town Attorney John Henning Jr.
 - B.) Discussion on Barking Dog Ordinance- Town Attorney John Henning Jr.
 - C.) Closed Session for discussion on economic development incentives, N.C.G.S. 143-318 (a) (4)
8. **Adjournment**

August 6, 2018 meeting,

The regular meeting of the Franklin Town Council was held on Monday August 6, 2018 at 6 p.m. in the Town Hall Board Room. Mayor Robert S. Scott presided. Vice Mayor Barbara McRae, Council Members Joe Collins, Adam Kimsey, Dinah Mashburn and Brandon McMahan were present.

Council Member David Culpepper was absent.

The Pledge of Allegiance was done by Vice-Mayor Barbara McRae.

Motion was made by Collins, seconded by Kimsey to excuse Council Member Culpepper. Motion carried. Vote: 5 to 0.

Approval of the July 2, 2018 Town Council minutes

Motion was made by McRae, seconded by Kimsey to approve the June 4, 2018 meeting minutes. Motion carried. Vote: 5 to 0.

Adoption of the August 6, 2018 Town Council Agenda

Mayor Scott – Mrs. Mashburn has an item to add. It can be item J if approved. It's about the Senior Citizen Celebration Expo request. Also, Mr. Jimbo Ledford has submitted a street closing request. We can put that as K on the agenda.

Motion made by McMahan, seconded by Kimsey to approve the agenda as amended. Motion carried. Vote: 5 to 0.

Public Session

Karen Duncan discussed a resolution that would ask NC legislators and governor to pass legislation about guns.

New Business: Set Public Hearing for Unified Development Ordinance Text Amendment

Land Use Administrator Justin Setser presented this item.

Motion was made by McRae, seconded by McMahan to set a public hearing at the September 4, 2018 Town Council meeting at 6:05 p.m. Motion carried. Vote: 5 to 0.

New Business: Budget Amendments

Finance Officer Kyra Doster presented this item.

Motion was made by McMahan, seconded by Mashburn to approve budget amendments as presented; appropriation of \$1,000 donation to the Fire Department supplies line item and \$1,000 donation to the Police Department non-capital equipment line item. Motion carried. Vote: 5 to 0.

August 6, 2018 meeting continued,

New Business: Tourism Development Authority Chair Appointment

Town Manager Summer Woodard presented this item.

Motion made by McRae, seconded by Kimsey to appoint Connie Gruberman as the Tourism Development Authority Chair as a three year appointment. Motion carried. Vote: 5 to 0.

New Business: Tourism Development Authority Appointment

Town Manager Summer Woodard presented this item.

Motion made by Collins, seconded by McMahan to appoint Candy Presley to the Tourism Development Authority board as a three year appointment. Motion carried. Vote: 5 to 0.

New Business: Discussion on Town of Franklin Comprehensive Plan

Land Use Administrator Justin Setser presented this item.

No action was taken.

New Business: Discussion on Town of Franklin Banner Designs

Town Manager Summer Woodard presented this item.

Vice-Mayor McRae and Council Member Mashburn were appointed to look further at the designs that were presented.

New Business: Discussion on Town of Franklin Personnel Policy Regarding Vacation Carry Over

Town Manager Summer Woodard and Human Resource Officer Travis Tallent presented this item.

Motion made by Kimsey, seconded by Masburn to cap employee's vacation time at 240 hours based on their anniversary date. Vote: 5 to 0. Excerpt from Personnel Policy is attached.

New Business: Discussion on Town Council Meeting Dates to Discuss Uniform Guidance Policies

Town Manager Summer Woodard presented this item.

Motion made by McRae, seconded by McMahan to hold a Special Called Meeting on August 21, 2018 at 5:30 p.m. at Town Hall. Motion carried. Vote: 5 to 0.

August 6, 2018 meeting continued,

New Business: Discussion on Town Hall Parking Lot

The Town Council discussed county employees parking in lower Town Hall parking lot.

Motion was made by Collins, seconded by Kimsey to direct the Town Manager to inform the County to ask employees to leave parking spots from the tree to the road open for visitors and shoppers. Motion carried. Vote: 5 to 0.

New Business: Discussion on Senior Celebration Donation

Council Member Mashburn presented this item.

Motion by Mashburn, seconded by McRae to donate \$500 to the Senior Celebration that will take place at Western Carolina University on September 7, 2018. Motion carried. Vote: 5 to 0.

New Business: Street Closing Request for JEPACA

Jimbo Ledford presented a request to close portions of Carolina Mountain Drive to make it one lane.

Town Council directed Ledford to gather feedback from the businesses in the area and return to the special called meeting on August 21, 2018.

Motion made by Kimsey, seconded by Collins to table the request until the August 21, 2018 special called meeting. Motion carried. Vote: 5 to 0.

Legal: Update on Ray's Chapel

Town Attorney John Henning Jr. presented this item.

Legal: Discussion Barking Dog Ordinance

Town Attorney John Henning Jr. will bring this item to the August 21, 2018 special called meeting.

Legal: Closed Session for Discussion on Economic Development Incentives, N.C.G.S. 143-318.11(a)(4)

Motion was made by McRae, seconded by Mashburn to enter closed session at 7:15 p.m. pursuant to G.S. 143-318.11(a)(4) to discuss matters related to economic development incentives. Motion carried. Vote: 5 to 0.

Motion was made by McMahan, seconded by Kimsey to return from closed session. Motion carried. Vote: 5 to 0.

August 6, 2018 meeting continued,

Adjournment

**Motion made by McMahan, seconded by McRae to adjourn the Town Council meeting at 7:45 p.m.
Motion carried. Vote: 5 to 0.**

Robert S. Scott, Mayor

Travis Tallent, Town Clerk